

2-day In-person Seminar:

OSHA Recordkeeping and Surviving an OSHA Audit

-  New Orleans, LA
-  November 8th & 9th, 2018
-  8:30 AM to 4:30 PM



Sheldon Primus

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Sheldon Primus is a Certified Occupational Safety Specialist and holds a Master of Public Administration (MPA) with a concentration in environmental policy. He has been in the environmental and occupational safety field since 1994. Additionally, he is a trainer for the Certified Occupational Safety Specialist program of the Alliance Safety Council-Baton Rouge, Louisiana. Sheldon is an authorized OSHA General Industry and Construction trainer for the 10 and 30-hour Outreach program.

Overview :

The Occupational Safety and Health Administration (OSHA) has jurisdiction to protect the workers of America and its territories from harmful working conditions. They are a department under the US Department of Labor and was given the legal authority to create standards to regulate most work environments through the Occupational Safety and Health Act of 1970. A key component of the department's measure of how well it is protecting employees is by injury and illness recordkeeping.

Recording injury and illnesses gives OSHA insight on how workers are getting injured, what extent are the injuries or illness, and how did the employer handle the event. In the 29 Code of Federal Regulation (CFR) 1904, OSHA gives a codified and detailed instruction on what is recordable and how do you record those identified cases. However, there are several recordable injuries that are often unreported due to misunderstanding of the law. Such an omission can cost thousands of dollars in OSHA citations when they are revealed in an OSHA audit.

Price

Price: \$1,295.00

(Seminar for One Delegate)

Register now and save \$200. (Early Bird)

Register for 5 attendees

Price: \$3,885.00 You Save: \$2,590.0 (40%)*
~~\$6,475.00~~

Register for 10 attendees

Price: \$7,122.00 You Save: \$5,828.0 (45%)*
~~\$12,950.00~~

ENROLL

***Please note the registration will be closed 2 days (48 Hours) prior to the date of the seminar.*

Agenda:

Day One

Fundamentals of OSHA Recordkeeping

8:30-8:45 Meet & Greet

8:45-10:30 Lecture 1: **The True Cost of an Accident**

- Reviewing Indirect and Direct Cost of an Accident
- Understanding Workers Compensation Calculations
- OSHA Incident Rates

10:30-10:45 **Break**

10:45-12:00 Lecture 2: **Introduction to OSHA Recordkeeping**

- 29 CFR 1904 Recordkeeping standard workshop
- The role of temporary workers on recordkeeping

12:00-1:00 **Lunch**

1:00-2:15 Lecture 3: **Recordkeeping Logs**

- 300 log overview
- 301 log overview
- 300A Summary log overview
- Recordkeeping workshop for completing logs of actual OSHA cases
- Electronic recordkeeping

2:15-2:30 **Break**

2:30-3:30 Lecture 4: **Preventing Common Workplace Injuries for General Industry**

- What is a hazard
- Hazard recognition and control
- 29 CFR 1910 Subpart D Walking/Working Surface overview
- 29 CFR 1910 Subpart Z Hazardous Materials overview

3:30-4:30 Lecture 5: **Preventing Common Workplace Injuries for Construction**

- 29 CFR 1926 Subpart C General Safety and Health overview
- 29 CFR 1926 Subpart M Fall Protection Overview

Day Two

Surviving an OSHA Audits

8:30-8:45 Meet & Greet

- Day 1 Review

8:45-10:30 Lecture 1: **Understanding the OSHA Audit process**

- The OSHA Act
- 29 CFR 1903 Inspection, Citations, and Proposed Penalties
- Field Operations Manual 159 Overview

10:30-10:45 **Break**

10:45-12:00 Lecture 2: **Defense Against Citations**

- Protecting workers: How OSHA conducts inspections video
- The 4 criteria for legitimate defense against citation
- Effective safety and health program overview
- Holding management and employees accountable
- Steps to creating a "paper trail"
- Notice of contest (NOC) guidance

12:00-1:00 **Lunch**

1:00-2:00 Lecture 3: **Written Audit and Inspection plan**

- Creating a written OSHA audit procedure workshop
- Tips for a successful OSHA walkthrough
- Tips to the abatement process

2:00-2:30 Lecture 4: **Multi-Employer Citation Policy**

- What is the multi-employer doctrine
- What are the roles of each employer on a multi-employer site
- Identifying multi-employer situations at your facility or construction site

2:30-2:45 **Break**

2:45-3:15 Lecture 5: **Multi-Employer Citation Policy Continued**

- What are the elements of a legitimate defense against citation
- Multi-employer workshop

3:15-4:15 Lecture 6: **Informal Conferences**

- What are the steps needed to get an informal conference with the OSHA area office
- Preparing for an informal conference
- How much reduction in penalties can be expected or requested

4:15-4:30 **Course Wrap-up**

Group Participation

10%	2 Attendees to get offer
20%	3 to 6 Attendees to get offer
25%	7 to 10 Attendees to get offer
30%	10+ Attendees to get offer

Payment Option

- 1 Credit Card: Use the Link to make Payment by Visa/Master/American Express card click on the register now link
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Kindly get in touch with us for any help or information.

Look forward to meeting you at the seminar

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