

A Practical Guide to Developing your Skills as an

EFFECTIVE CLINICAL DIRECTOR

*For Clinical Directors, aspiring Clinical Directors,
and Medical Directors responsible for their development*

Tuesday 3 November 2015

ICO Conference Centre, London

10% online payments discount**
15% Group booking discount**



Topics include:

- ✓ What makes an excellent Clinical Director? Qualities, skills, roles and responsibilities
- ✓ Preparing for CQC Inspection of your directorate
- ✓ Developing and fine-tuning clinical leadership skills
- ✓ Improving team performance and effective team working: understanding and managing team behaviour and team performance
- ✓ Tips and advice for aspiring Clinical Directors
- ✓ Managing poor performance, and supporting doctors in difficulty
- ✓ Mortality, Clinical Coding and Measurement of Quality at Directorate Level
- ✓ Difficult issues for Clinical Directors
- ✓ The highs and lows of the Clinical Director role

Speakers Include

Jan Sobieraj
Managing Director
NHS Leadership Academy

Dr Umesh Prabhu
Medical Director
Wrightington, Wigan & Leigh
NHS Foundation Trust

Recognised by



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Whether you are currently a Clinical Director, or aspiring to be one, this event provides a unique opportunity to learn from the experiences of other Clinical Directors and develop your skills as an effective Clinical Director.

The event opens with an introduction to the skills and attributes required by the excellent Clinical Director and continues with an update on the Clinical Directors role in improving quality and patient safety at directorate level.

The programme will focus on developing the skills of Clinical Directors and aspiring Clinical Directors in areas including understanding what makes an excellent Clinical Director, tips and advice for aspiring clinical directors, developing your clinical leadership skills, improving team performance, managing poor performance and supporting doctors in difficulty, improving clinical ownership and accuracy of Clinical Directorate data, understanding mortality monitoring and information, and the clinical directors role in preparing for CQC Inspection which now focuses down to directorate and ward level.

There will also be an opportunity for aspiring Clinical Directors to discuss the role, how they should prepare for it, develop skills for interview and understand the highs and lows of the role on a day to day basis .

An essential, and CPD certified event for any current or aspiring Clinical Director the conference aims to support you in your role to develop a network of experience Clinical Directors who can support you to move forward in this challenging role.

Delegate feedback from our Jan 2015 event:

“Excellent speakers and range of topics”, “Excellent learning opportunity”, “Well organised and useful”, “A good overview of Clinical Director role”, “Excellent and relevant”, “Excellent, qualified presenters who are actually working in their fields”.



**100% of attendees at our previous
Clinical Director Conference would
recommend the event to a colleague.**

10.00	Chairs Introduction Dr Robin Woolfson <i>Divisional Director Royal Free Hampstead NHS Trust</i>	
10.20	What makes an excellent Clinical Director? Dr Umesh Prabhu <i>Medical Director</i> Wrightington, Wigan and Leigh NHS Foundation Trust	• the Clinical Directors role • responsibilities: strategic, directorate and individual • leadership qualities required for the role • accountability of Clinical Directors • tips for aspiring Clinical Directors • where next for current Clinical Directors?
10.50	Tips and advice for aspiring Clinical Directors Professor Martin Elliott <i>Director of Tracheal & Lead, Thoracic Surgery</i> Great Ormond Street Hospital NHS Foundation Trust	• advice for aspiring clinical directors • how to prepare for the role including interview planning • my life as a Clinical Director of the Tracheal Service: the highs and the lows • tips for aspiring Clinical Directors
11.20	Question and answers, followed by coffee and exhibition at 11.30	
11.50	Extended Session Developing and fine tuning your clinical leadership skills Jan Sobieraj <i>Managing Director</i> NHS Leadership Academy	• self assessment of your leadership skills • leading culture change and empowering others • leading the directorate: tips for success • developing the leadership skills to move to a board level Medical Director position
13.00	Question and answers, followed by lunch and exhibition	
14.00	Difficult issues for Clinical Directors Gabriel Sayer <i>Divisional Director for Surgery Consultant, General and Vascular Surgeon</i> Barking Havering & Redbridge University Hospitals NHS Trust	• managing the team: conflict resolution • managing complaints • demonstrating patient safety and identifying risks • my experience as a Clinical Director
14.30	Improving team performance and effective team working Understanding and managing team behaviour and performance Dr Megan Joffe <i>Chartered Psychologist</i> Edgecumbe Consulting Group Ltd	• improving team performance and effective team working • understanding team dynamics within the clinical directorate • identifying and working with dysfunctional teams or difficult colleagues
15.00	Managing poor performance and supporting doctors in difficulty Dr Peter Dickson <i>Senior Adviser and Responsible Officer,</i> National Clinical Assessment Service	• identifying poor or declining clinical performance • managing poor performance and supporting doctors in difficulty: what to do when a concern arises • interaction between NCAS and Employment Liaison Advisers (ELA's) and the medical royal colleges • the role of Human Resources in supporting the Clinical Director • ensuring you have early warning systems to alert when things are going wrong in the directorate
15.30	Question and answers, followed by tea and exhibition	
16.00	Mortality, Clinical Coding and Measurement of Quality Alison Unsworth <i>Clinical Coding Lead, Division of Medicine</i> with Carrie McManus <i>Quality Safety Matron</i> Wrightington, Wigan & Leigh NHS Foundation Trust	• mortality monitoring: where are we now? • working with clinical coders to ensure your data represents your service • our experience of using case note review to identify issues • why is this issue so important for Clinical Directors?
16.30	Preparing for CQC inspection of your directorate: Our experience of what it was like being inspected Dr Nick Jenkins <i>Consultant & Former Clinical Director of Emergency Medicine</i> Wexham Park Hospital & Clinical Fellow, National Leadership Academy Visiting Fellow, Bournemouth University	• how it feels to be inspected: our departmental and trust experience • an overview of our inspection and the findings • preparing for inspection • a step by step guide to setting up a mock CQC visit • advice for independent healthcare providers
17.00	Question and answers, followed by close	

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Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

This form must be signed by the delegate or an authorised person before we can accept the booking

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☐ I cannot attend the conference but would like to receive a PDF containing the conference handbook material, which includes speaker slides, at £49 each.

The PDF will be emailed out after the conference, please fill in the 'Your Details' section above, ensuring your email address is clear and the 'Payment' section..

For more information contact Healthcare Conferences UK on **01932 429933** or email **jayne@hc-uk.org.uk****Venue**

ICO Conference Centre, 22 Berners Street, London, W1T 3DD. A map of the venue will be sent with confirmation of your booking.

Date

Monday 15 June 2015

Conference Fee

- ☐ £365 + VAT (£438.00) for NHS, Social care, private healthcare organisations and universities.
- ☐ £300 + VAT (£360.00) for voluntary sector / charities.
- ☐ £495 + VAT (£594.00) for commercial organisations.
- ☐ £300 + VAT (£360.00) for ASGBI members.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

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****Group Rates**

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Terms & Conditions

A refund, less a 20% administration fee, will be made if cancellations are received, in writing, at least 4 weeks before the conference. We regret that any cancellation after this cannot be refunded, and that refunds for failure to attend the conference cannot be made, but substitute delegates are welcome at any time.

Accommodation

On confirmation of your booking you will receive information for booking accommodation should you require it.

Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

Exhibition

If you are interested in exhibiting at this event, please contact us on 01932 429933, or email carolyn@hc-uk.org.uk

Credits

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