

# Caldicott Guardian Leadership Summit 2018

Wednesday 17 October 2018 The Studio Conference Centre, Birmingham

10% card payments discount\*  
15% group booking discount\*\*



## Chair & Speakers Include:

**Christopher Fincken**  
*Independent Member*  
UK Caldicott Guardian Council  
(Chairman 2012-2017)

**Alan Nobbs**  
*Senior Programme Lead*  
NHS Leadership Academy

**Maria Gray**  
*Independent Safeguarding*  
Consultant

## Supporting Organisations



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Healthcare Conferences UK in association with Christopher Fincken, Independent Member UK Caldicott Guardian Council, (Chairman 2012-2017) are pleased to announce the National Caldicott Guardian Leadership Summit 2018. Following the success of our previous Caldicott Guardian National Conferences, and feedback from our regular Caldicott Training Masterclasses, this conference will focus on developing your role as a Caldicott Guardian and developing your skills in leading the Caldicott function in your organization.

This summit will enable you to:

- Network with fellow Caldicott Guardians and those working to deliver the Caldicott Role
- Learn from established practice in the delivery of Caldicott Principles
- Understand and reflect on what makes an Excellent Caldicott Guardian
- Update your knowledge on national developments
- Develop, self assess and fine tune your leadership skills
- Understand how to improve awareness of your role and engage clinical teams
- Develop your skills in Caldicott Decision Making and using the manual to improve consistency in practice
- Identify key strategies for dealing with difficult issues, leading when things go wrong, and managing ethical decision making
- Reflect on the Caldicott Role in Safeguarding and working with police
- Understand the legal issues around caldicott decision making including the duty of candour
- Self assess and reflect on your own practice
- Gain CPD accreditation points contributing to professional development and revalidation evidence

100% of delegates at our previous conference on this subject would recommend it to a colleague

Follow the conference on Twitter #CaldicottGuardian

## 10.00 Chairman's Introduction:

**Christopher Fincken** *Independent Member, UK Caldicott Guardian Council (Chairman 2012-2017)*

## 10.05 What makes an excellent Caldicott Guardian? Qualities, skills, roles and responsibilities

**Christopher Fincken**  
*Independent Member*  
UK Caldicott Guardian Council  
(Chairman 2012-2017)

- the Caldicott Guardian role
- responsibilities: strategic, directorate and individual
- leadership qualities required for the role
- who should Caldicott Guardians be accountable to?

## 10.30 Developing the Leadership Role of Caldicott Guardians in GDPR Ensuring Compliance in Health & Social Care

**Dawn Monaghan**  
*Chair Health and Social Care Working Group on GDPR*  
*Head of Data Sharing and Privacy NHS England*

- Caldicott Leadership and GDPR
- guidance for health and social care beyond May 2018
- key considerations for Caldicott Guardians and information governance leads
- what is likely to have the greatest impact on your organization

11.15 Question and answers, followed by tea & coffee at 11.25

## 11.55 EXTENDED INTERACTIVE SESSION: Developing and fine tuning your leadership skills

**Alan Nobbs**  
*Senior Programme Lead*  
NHS Leadership Academy

- self assessment of your leadership skills
- leading culture change and empowering others
- communicating your role and engaging the clinical teams: tips for success
- developing the role of the Caldicott Guardian in your organization
- round table discussion

## 12.40 Leading the Caldicott function across services and engaging staff

**Dr Jonathan Duffett**  
*GP & Caldicott Guardian*  
Moorfield House Surgery

- communicating your role as a Caldicott Guardian
- ensuring all staff understand the role
- working across organisations

13.05 Question and answers, followed by lunch at 13.10

## 13.50 EXTENDED SESSION: Legal Update for Caldicott Guardians Decision Making, the duty of candour, confidentiality and consent

**Andrew Latham**  
*Senior Solicitor, Clinical Law*  
Capsticks Solicitors LLP

- the duty of candour and the Caldicott Guardian
- legal issues around Caldicott decision making
- what happens if there is disagreement between Caldicott Guardians
- ethical and legal decision making processes and documentation

## 14.30 Difficult issues for Caldicott Guardians

**Dr Alastair Baker**  
*Caldicott Guardian*  
Kings College Hospitals NHS Foundation Trust

- what are the difficult decisions for Caldicott Guardians
- ethical decision making
- the highs and lows of the Caldicott Guardian role

## 14.55 Putting People First: Effective data sharing

**Dr Mike Taylor**  
*Lead GP*  
Brisdoc (Bristol Homeless Health Service)

- putting people first: putting people at the centre of information sharing
- the essential nature of effective data sharing: case study supporting homeless people
- Information sharing barriers and how we overcome them
- applying the Caldicott Principles in our service
- how we established good practice, advice and tips for providers

## 15.20 Caldicott and Information Sharing: The Police Perspective

**Maria Gray**  
*Independent Safeguarding Consultant*

- why do police need to see health records?
- experiences of a police detective on partnership efforts to improve working practice around information sharing
- understanding the practicalities and importance of sharing information with the police
- how does the new information guidance impact on sharing with police?

15.45 Question and answers, followed by tea, coffee and exhibition at 15.50

## 16.00 BRINGING IT ALL TOGETHER: EXTENDED INTERACTIVE SESSION: Caldicott Decision Making: Working through Case Studies. Bring your Caldicott issues and challenges

**Christopher Fincken**  
*Independent Member*  
UK Caldicott Guardian Council  
(Chairman 2012-2017)

This extended session will focus on Caldicott Decision Making and Competency development. The session will also look at using the Caldicott Manual to ensure consistency in Caldicott Practice. The session will include interactive discussion and round table debate.

17.00 Question and answers, followed by close

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Download

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Book online via credit card and receive a 10% discount\*

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Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

**This form must be signed by the delegate or an authorised person before we can accept the booking**

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## Conference Documentation

☐ I cannot attend the conference but would like to receive a PDF containing the conference handbook material, which includes speaker slides, at £49 each.

The PDF will be emailed out after the conference, please fill in the 'Your Details' section above, ensuring your email address is clear and the 'Payment' section..

For more information contact Healthcare Conferences UK on **01932 429933** or email **jayne@hc-uk.org.uk**

### Venue

The Studio, 7 Cannon Street, Birmingham, B2 5EP.  
A map of the venue will be sent with confirmation of your booking.

**Date** Wednesday 17 October 2018

### Conference Fee

- ☐ £365 + VAT (£438.00) for NHS, Social care, private healthcare organisations and universities.  
☐ £300 + VAT (£360.00) for voluntary sector / charities.  
☐ £495 + VAT (£594.00) for commercial organisations.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

### \*Credit card Discount

10% discount when you book via credit or debit card. This offer is exclusive to card bookings and cannot be used in conjunction with any other Healthcare Conferences UK offer.

### \*\*Group Rates

A discount of 15% is available to all but the first delegate from the same organisation, booked at the same time, for the same conference.

### Terms & Conditions

A refund, less a 20% administration fee, will be made if cancellations are received, in writing, at least 4 weeks before the conference. We regret that any cancellation after this cannot be refunded, and that refunds for failure to attend the conference cannot be made, but substitute delegates are welcome at any time.

### Accommodation

On confirmation of your booking you will receive information for booking accommodation should you require it.

### Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

### Exhibition

If you are interested in exhibiting at this event, please contact Carolyn Goodbody on 01932 429933, or email carolyn@hc-uk.org.uk

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