



Registration Form (cheque/BACS payments only)

This form should be used for one registration only – please photocopy or reprint if required
 Please Return to CALC, Royal College of Psychiatrists, 21 Prescot St, London, E1 8BB
 EMAIL: congress@rcpsych.ac.uk TEL: 020 3701 2618

1 Personal Details

*This information will be used to print your delegate badge, please email congress@rcpsych.ac.uk if you wish to make any changes

Membership number _____ or DoB _____

Title* _____ First name* _____ Surname* _____

Place of work* _____

Postal address _____

Town* _____ Post code _____ Country* _____

Email _____

Tel _____ Mobile _____

Special diets _____

Special requirements (disabled access...) _____

Please tick here if you do not wish to have your name and town appearing on the delegate list ☐

The College's Data Protection Statement can be viewed at www.rcpsych.ac.uk/dataprotection

2 Registration Fees

Please firstly tick the days you are attending as a delegate and/or an invited speaker and then tick the applicable fee in the table below.

Days attending as a delegate

Sunday 24 June ☐ Monday 25 June ☐ Tuesday 26 June ☐ Wednesday 27 June ☐

Complimentary day(s) attending as invited speaker, facilitator or chair

List session / workshop number _____

Sunday 24 June ☐ Monday 25 June ☐ Tuesday 26 June ☐ Wednesday 27 June ☐

	Whole conference Standard	Whole conference Late	Sunday only Standard	Sunday only Late	Daily (Mon-Wed) Standard	Daily (Mon-Wed) Late
Non-member of RCPsych	£890 ☐	£930 ☐	£230 ☐	£240 ☐	£280 ☐	£290 ☐
Consultant or locum consultant*	£690 ☐	£740 ☐	£180 ☐	£210 ☐	£230 ☐	£260 ☐
SpR, ST4/5/6, Specialty Doctors, Associate Specialists and Staff Grades*	£540 ☐	£590 ☐	£130 ☐	£150 ☐	£180 ☐	£200 ☐
Subsidised**	£400 ☐	£450 ☐	£100 ☐	£120 ☐	£130 ☐	£145 ☐
CT1/2/3 & student associates*	£330 ☐	£365 ☐	£80 ☐	£90 ☐	£100 ☐	£120 ☐

*Fee only available if member, fellow, PMPT, affiliate or student associate of RCPsych

** Fee available to members of RCPsych on retired or reduced membership fees, inc. members residing in band C or D countries

Standard fees will apply to bookings received before 18 June 2018.

3. Social Events

	Price	Number of tickets	Total	Name of accompanying guest(s) (international reception and/or gala dinner only):
Welcome reception Sunday 24 June	£0	Maximum of 1 ticket available per delegate	£	_____
Gala Dinner Tuesday 26 June	£75	(max 4)	£	Guest's special diet (where applicable): _____

4 Final Total

Please add totals for sections 2 and 3

FINAL TOTAL

5 Payment Details

Places can only be reserved when remittance is received with this form. The College is unable to invoice for registration fees.

☐ **Cheque:** I enclose a cheque / postal order for £ (please make payable to 'The Royal College of Psychiatrists' **quoting reference E2F001 and the name of the delegate on reverse**)

☐ **BACS:** I enclose remittance advice form for £

Please include the **name of the conference and participant in the bank transfer**. Places can only be reserved when remittance is received with this form.

Bank details:

Account name: The Royal College of Psychiatrists **Account number:** 40201340 **Sort Code:** 20-06-05

IBAN: GB31 BARC 2006 0540 2013 40 **Swift Code:** BARCGB22

Bank charges are the responsibility of the participant.

☐ **Telephone:** I will ring 020 37012618 during office hours to pay by credit card over the phone.

Please note that all bookings remain provisional until payment is received.

6 Cancellation Policy

Cancellation must be given in writing to congress@rcpsych.ac.uk

- 80% refund if written cancellation is received more than 1 month before the event
- 50% refund if written cancellation is received 2 weeks before the event
- No refund for cancellations received with less than 2 weeks' notice

Please contact a member of the CALC team if you need to cancel or amend your booking

RCPsych reserves the right to amend the programme or cancel an event. If an event has to be cancelled or date amendment made we will contact all registered delegates as soon as possible to notify them of the change. All delegates will be offered an alternative date or a full refund. We are not able to reimburse travel, accommodation or other costs related to the event.

RCPsych shall assume no liability if an event is cancelled, rescheduled or postponed due to a Force Majeure such as fire, strike, industrial action, extreme weather or any cause beyond our control.

Please return this form to congress@rcpsych.ac.uk