

Registration Form

Please complete the Registration Form and fax/email to MCI Middle East LLC
Tel No: +971 (0) 4 311 6300 | Fax No: + 971 (0) 4 311 6301
Email: figodubai2018@mci-group.com

Personal Details

Title: Prof. ☐ Dr. ☐ Mr. ☐ Ms. ☐

First name(s): _____ Last name: _____

Date of Birth (DD/MM/YY): ☐ 15-24 ☐ 25-34 ☐ 35-44 ☐ 45-54 ☐ 55-64 ☐ 65+

Company: _____ Job Title: _____

Address: _____ Nationality: _____

City: _____ State: _____ Country: _____ Country Code: _____ Postal / Zip Code: _____

Phone : _____ Mobile: _____ Fax: _____

Email: _____

Registration Fee - Main Congress

	Registration Category	Early Bird Fee Until Feb 7, 2018	Regular Fee Until Apr 8, 2018	On-site Fee
☐	Delegates	\$ 450	\$ 550	\$ 650
☐	Low-resource Countries Delegates	\$ 300	\$ 400	\$ 500
☐	Midwives / Nurses / Trainees	\$ 300	\$ 400	\$ 500
☐	Accompanying Persons	\$ 150	\$ 150	\$ 150

Total Registration Fee _____ **USD**

Gala Dinner

	Registration Category	Regular Fee
☐	Registered Delegate	\$ 110
☐	Accompanying Person	\$ 110

Total Gala Dinner _____ **USD**

Hotel Accommodation

Hotel	Room Type	Single Room per Night	Double Room per Night	Check in Date (dd/mm)	Check out Date (dd/mm)	No. of Nights	Subtotal (US USD)
5* - InterContinental Hotel Conference Venue	Deluxe Room	\$ 205	\$ 240				
5* - Crowne Plaza Hotel	Superior Room	\$ 170	\$ 205				

- Inclusive of Buffet Breakfast
- Inclusive of Wireless Internet
- Inclusive 10% municipality fee and 10% service charge
- Inclusive of Tourism Dirham AED 20 per room per night (set by Government of Dubai)
- Cancelled room charges would be inclusive of 10% Municipality Fee and 10% Service Charge.
- No Show and cancellation are charged full night stays after 10th March 2018
- *5% VAT will be applicable as of 1st Jan 2018 on the room rate

Total Hotel Accommodation _____ **USD**

Visa Service

Service	Day	Date	Price per person	No. of persons	Subtotal
Visa Service*			USD 150		

*After submitting the complete registration form and paying the fee, the conference organizer will send a confirmation for the registration and a visa application form. Visa issuance is subject to approval from Dubai Immigration. To avail Visa Service, booking of the hotel through MCI Middle East LLC is mandatory. Your visa application must be made by the **10th March 2018**.

Total Visa Services	_____ USD
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Airport Transfers

	Transfer	Date of arrival / departure	Flight No.	Flight time	Price per person	No. of persons	Subtotal
☐	DXB Airport to Hotel				USD 65		
☐	Hotel to DXB Airport				USD 65		

Total Airport Transfers	_____ USD
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Terms & Conditions

- Registrations are confirmed only upon payment receipt.
- Registration fee apply as per the date of payment.
- Should your payment not be received 10 days prior to the event date, the Event Organizer reserves the right to cancel your pre-registration.
- Accompanying Person Registration: This registration does not include access to business sessions (plenary sessions), conference coffee breaks or lunches. The accompanying person ticket is available for family members accompanying a Delegate. Accompanying persons should be linked to at least one full registration.
- Registration fees entitles participants to attend the congress sessions, entrance to exhibition, daily coffee breaks, daily lunch, congress materials and CME certificates.
- For administrative and preparatory reasons, pre-registration is possible until 9th Apr 2018. From this date onwards, we advise you to register and pay the applicable on-site registration fee, on site at the congress.
- Registration or cancellation must be sent to MCI Dubai, via e-mail at figodubai2018@mci-group.com, the congress secretariat must receive a notification of cancellation at least 30 days before the event. This will entitle the delegate to 100% refund less an administrative fee of USD 100.00.
- 100% cancellation fee will be charged for any cancellations made within 30 days prior to the event date.
- If you cannot attend but did register, you will be given the opportunity to send a colleague in your place. Name changes are possible until March 10, 2018, 23:00 hrs (GMT+ 4), should you insist on having the changes carried out after this date, there will be a charge of USD 20.00.
- Payments: All registration fees must be paid in advance payable to MCI Middle East LLC, FIGO Dubai 2018 - Office Suite #902 | Level 9 | Dubai World Trade Centre, Dubai, UAE.
No confirmation will be sent until we has received the payment.
- 5% VAT charges will be applicable and additional by 1st January 2018, if implemented by the UAE government.

Subtotals

Subtotal Registrations - Main Congress	USD
Subtotal Visa Service	USD
Subtotal Hotel Accommodation	USD
Subtotal Airport Transfers	USD
GRAND TOTAL	USD

Payment Mode 1

Bank Transfer

Beneficiary	MCI Middle East LLC
Account	Bank Account (AED): 1011 233252 601 / IBAN: AE200260001011233252601 Bank Account (USD): 1021 233252 602 / IBAN: AE280260001021233252602
Bank	Emirates NBD
Address	P.O. Box 11954, Al Souk Branch, Dubai, U.A.E.
Swift Code	EBILAEAD

* Please indicate your name, your reference number and FIGO Dubai 2018 against remittance reference enabling our bank to accurately locate your payment.

Payment Mode 2

Credit Card Payment Authorization

AMEX, Visa and MasterCard are accepted.

I hereby authorize MCI Middle East LLC to debit my credit card as follows

AMEX ☐ Visa ☐ MasterCard ☐ Credit card number: Expiry Date: /

Credit Validation code (3 digits on reverse of your credit card): Grand Total USD :

Credit card holder’s name (please print): _____

Signature: _____ Date: _____

Please fax or email a copy of both sides of the credit card including your passport copy to: MCI Middle East LLC P.O. Box 124752, Dubai. Fax: +971 4 311 63 01.
Email: figodubai2018@mci-group.com

Payment is settled in USD according to the exchange rate of the day when the above credit card is debited by MCI.