

A Practical Guide to developing,
using, authorising and reviewing

Patient Group Directions

Ensuring Safe and Effective Practice

Monday 10 December 2018 De Vere West One Conference Centre, London



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15% Group booking discount**

Speakers include

Claire Callaghan
RNMP programme leader
University of Cumbria

Sarah Billington
Head of Medicines Management
Care Quality Commission

Supporting Organisations



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"A Patient Group Direction is a written direction that allows the supply and/or administration of a specified medicine or medicines, by named authorised health professionals, to a well-defined group of patients requiring treatment of a specific condition." Royal Pharmaceutical Society 2018

"Patient group directions (PGDs) are written instructions to help you supply or administer medicines to patients, usually in planned circumstances. They take a significant amount of time and resource to develop and implement. You can only supply and or administer medicines under PGDs if there is an advantage for the patient without compromising their safety. PGDs should be put together by a multi-disciplinary group including a doctor, a pharmacist and a representative of any professional group expected to supply the medicines under the PGD. It's good practice to involve local drug and therapeutics committees, area prescribing committees and similar advisory bodies. The expiry date for a PGD needs to be decided on a case-by-case basis in the interest of patient safety. The expiry date should not be more than 3 years from the date the PGD was authorised." Department of Health December 2017

This conference focuses on developing, using, authorising and reviewing Patient Group Directions (PGDs) to ensure safe and effective practice.

This conference will enable you to:

- Network with colleagues who are working to develop and ensure effective use of PGDs
- Learn from case studies of good practice in the development and use of PGDs
- Reflect on national developments and learning
- Improve the way PGDs are developed in your service
- Ensuring effective governance of PGDs including authorization and review
- Develop PGD training programmes for frontline staff
- improving practice and training records to ensure adherence to the NICE MPG2 (2017) guidance
- Understand how you can improve practice through audit
- Identify key strategies for ensuring PGDs are legally compliant
- Self assess and reflect on your own practice
- Gain cpd accreditation points contributing to professional development and revalidation evidence

Follow the conference on twitter #PGDnhs

10.00 Chairman's Introduction

Claire Callaghan RNMP programme leader. University of Cumbria

10.10 Ensuring Best Practice in the use of Patient Group Directions

- Patient Group Directions: standardising development
- ensuring best practice in the use of PGDs
- when should PGDs be used
- considering the need for a PGD in your service: Is a PGD the best way of delivering the service?

10.40 Ensuring & demonstrating compliance with National Standards

Sarah Billington

Head of Medicines Management
Care Quality Commission

- ensuring and monitoring compliance with NICE MPG2 standards 1.5.2 and 1.5.7
- learning from CQC inspections with regard to PGDs
- demonstrating compliance

11.10 Questions & answers, followed by tea & coffee at 11.20

11.45 EXTENDED SESSION: Developing a Patient Group Direction

Claire Callaghan

RNMP programme leader
University of Cumbria

- proposing a new PGD: the proposal document
- understanding what the approval group are looking for
- who should be involved in the development of a new PGD
- a step by step guide to developing PGDs
- restrictions on what can be included on a PGD
- can more than one medicine be included on a PGD?
- walking through case examples
- interactive discussion

12.45 Questions and answers, followed by Lunch and exhibition

13.35 EXTENDED SESSION: Patient Group Directions: Ensuring Governance, Accountability & Effective Authorisation and Review of PGDs

Sue Banfield

Pharmacist Medicines Management Team

With Rachael Fallon

Deputy Director of Pharmacy and Head of Medicines Management
Central Manchester University Hospitals NHS Foundation Trust

- governance of Patient Group Directions
- maintaining a database of PGDs
- managing the CMFT PGD training programme
- ensuring there is an accountable audit trail
- updating PGDs and ensuring PGDs are up to date: co-ordinating the development and review of PGDs
- developing effective governance processes for the PGD approval group
- ensuring robust and standardised criteria for reviewing proposals
- interactive discussion around case studies and examples in practice, and the impact on patient care

14.30 Training and educating frontline staff to competently use PGDs

Speaker to be advised

- training and educating frontline staff to use PGDs
- monitoring and assessing competence
- current issues and common problems: our experience

15.00 Case Study: Using PGDs in a Clinic Setting

Alison Pottle

Consultant Paediatrician and Ex-Medical Director of Bury NHS Trust

- developing, using and maintaining PGDs
- assessing and evaluating PGD use
- our experience of using PGDs within cardiology nurse led clinics including rapid access chest pain clinics, the nurse-led follow-up service for patients who have undergone percutaneous coronary intervention, the lipoprotein apheresis unit and pre admission clinics for elective cardiology patients

15.30 Questions & answers, followed by tea & coffee 15.40

15.50 Monitoring: Undertaking a PGD Audit

Stephanie Lilley

Senior Pharmacy Technician, Medicines Information, Pharmacy

with Osman Chohan

Chief Pharmacist

The Rotherham NHS Foundation Trust

- undertaking an audit of PGD practice
- learning from the audit and changing practice where standards are not being met
- improving practice in staff training records and patient records and their adherence to NICE MPG2 (2017) guidance

16.10 Legal Issues: PDGs, documentation and record keeping

Mike O'Connell

Legal Services Practitioner, recently retired Head of Legal Services
Mid Yorkshire Hospitals NHS Trust

- meeting standards for documents and record keeping
- ensuring use of PGDs is consistent with the law and professional accountability
- retention of records
- links between incidents and litigation

17.15 Questions & answers, followed by Close

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De Vere West One Conference Centre, 9-10 Portland Place, London, W1B 1PR. A map of the venue will be sent with confirmation of your booking.

Date Monday 10 December 2018

Conference Fee

- ☐ £365 + VAT (£438.00) for NHS, Social care, private healthcare organisations and universities.
- ☐ £300 + VAT (£360.00) for voluntary sector / charities.
- ☐ £495 + VAT (£594.00) for commercial organisations.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

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