



5 – 7 October 2017 • Shangri-La Hotel Kuala Lumpur, Malaysia



REGISTRATION FORM

A) Delegate Details

Title: ☐ Prof ☐ Dr ☐ Mr ☐ Mrs ☐ Ms

First Name: _____ Last Name (Surname): _____

Job Title: _____

Organisation: _____

Address of Organisation: : _____

Postal Code: _____ Country: _____

Tel: _____ Mobile: _____ Fax: _____

Email: _____

Year of Birth : _____

Please tick if you are member of: ☐ AsPNA ☐ MSN ☐ MPA

DIETARY REQUIREMENTS

Dietary Requirements: ☐ No special Dietary Requirement ☐ Vegetarian

☐ Others Please specify _____

B) Registration Fees

Category (Local & Foreign)		Early Bird (Before 5 th Aug 2017)	Late (After 5 th Aug 2017)
Full Congress + Congress Workshop 1 or 2	Trainees/Medical Officers/Allied Health Professionals	☐ MYR 1200.00	☐ MYR 1400.00
	AsPNA/MSN/MPA Member	☐ MYR 1600.00	☐ MYR 1800.00
	AsPNA/MSN/MPA Non Member	☐ MYR 1800.00	☐ MYR 2000.00
Full Congress + IPNA/AsPNA Junior Master Class*	Trainees/Medical Officers	☐ MYR 1300.00	☐ MYR 1500.00
	AsPNA/MSN/MPA Member	☐ MYR 1700.00	☐ MYR 1900.00
	AsPNA/MSN/MPA Non Member	☐ MYR 1900.00	☐ MYR 2100.00
Accompanying Person		☐ MYR 350.00	☐ MYR 350.00
Congress Dinner (7 th Oct 2017)		Included in Registration Fees	Included in Registration Fees
TOTAL			

- All of the fees mentioned above are inclusive of 6% Goods and Service Tax.
- For all categories of registration, the Congress Secretariat will charge the appropriate full rate if the delegate fails to provide the necessary information or proof. Registration will only be confirmed by e-mail upon receipt of FULL PAYMENT.

ACPN 2017 & 39TH MPA ANNUAL CONGRESS

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Paediatric Nephrology: Office Paediatrics to Tertiary Care



(Registration Fees continue)

- Included in Registration to Full Congress and Congress Workshop 1 or 2:
 - Name badge (Name badge to be worn at all times during the Congress);
 - Congress bag which includes program and abstract book;
 - Admission to Congress workshop and Congress;
 - Admission to Welcome Reception, Opening Ceremony and Closing Ceremony and Congress Dinner;
 - Admission to Exhibition Booths;
 - Coffee breaks and lunch.
- Included in Registration to Full Congress and IPNA/AsPNA Junior Masterclass:
 - Name badge (Name badge to be worn at all times during the Congress);
 - Congress bag which includes program and abstract book;
 - Admission to Congress and Junior Masterclass;
 - Admission to Welcome Reception, Opening Ceremony and Closing Ceremony and Congress Dinner;
 - Admission to Exhibition Booths;
 - Coffee breaks and lunch.
- * IPNA/ASPNA Junior Master Class is opened to all paediatric nephrology trainees, young paediatric nephrologists and paediatricians/physicians/trainees with interest in nephrology. Preference will be given to those below 45 years of age.
- Included in Registration for Accompanying Person:
 - Name badge;
 - Admission to Welcome Reception, Opening Ceremony and Closing Ceremony and Congress Dinner.
- Trainees are required to provide a letter from his/her supervisor or any other documentary proof from the department or institution at the time of registration.

C) Payment Details

Enclosed is my total payment of MYR _____ to be made through: (tick appropriate box)

☐ 1. Company Cheque (for Malaysian only)

Cheque No: _____ Cheque Issuing Bank _____

* Important Note: Kindly make cheque/bank draft payable to MCI Management Malaysia Sdn Bhd (ACPN 2017)

☐ 2. Local Order (for Malaysians only)

(LO Reference No.: _____)

☐ 3. Telegraphic Transfer (payable to MCI Management Malaysia Sdn Bhd (ACPN 2017))

T.T Reference No _____ T.T From (Bank Name): _____

* Important Note: Please scan your TT slip and email to the Congress Secretariat for verification

☐ 4. Credit Card:

I authorise MCI Management Malaysia Sdn Bhd to debit the total amount of MYR _____ to my credit card account (details provided below) for the registration fees.

Type of Card: ☐ MasterCard ☐ Visa

Card No :

Exp. Date (MMYY) :

Secure Code (CVV/CVC) :

Name on Card: _____ Card Holder Signature: _____

Date: _____

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D) Terms and Conditions

- All the payment must be in MYR only. International Delegates can make payment through Credit Card or Telegraphic Transfer. Malaysians can make payment by Local Cheque, Credit Card, Telegraphic Transfer or Local Order.
- Please note that all related bank charges, financial charges or credit card administrative fees of 5% (subjected to 6% GST) are to be borne by the delegates and are not to be deducted from the net fees payable to the congress.
- Official invoice and receipt will be provided only upon request.
- Company Cheque (for Malaysians Only), Local Orders (for Malaysians Only), and Telegraphic Transfers are to be made to the Congress bank account:

Account name : MCI Management Malaysia Sdn Bhd (ACPN 2017)
Account number : 2-14013-6001825-1
Account bank : RHB Islamic Bank Bhd
Bank Address : 19A-1-1 & 19A-1-2, UOA Centre, 19, Jalan Pinang, 50450 Kuala Lumpur, Malaysia.
SWIFT Code : RHBAMYKL

Confirmation

- Registration will only be confirmed upon receipt of FULL PAYMENT.
- An e-mail confirming the registration will be sent upon receipt of full payment.
- Please bring along the e-mail confirmation and present it at the Registration Counter when collecting your delegate badge on the Congress day (actual time and date will be informed in due course by e-mail).
- For payments made by Local Orders (LO), please mail the original LO (Local Order) to the ACPN 2017 & 39th MPA Annual Congress Secretariat for verification before **5th September 2017**.

Cancellation

- Cancellation of registration must be done in writing and submitted to the Congress Secretariat by email at registration@acpn2017.com.my.
- Refunds will only be made after the congress.
- Any cancellation received on or before 5th August 2017 will be charged a handling fee of MYR 120. The balance of the registration fees will be refunded after deducting other related fees and charges incurred in connection with such refunds, including costs of foreign exchange conversion, Credit Card cancellation and/or banking transaction.
- Paid registration fee is not refundable if cancellation is made after 5th August 2017 for whatever reason, including failure to obtain a visa.

E) Liability

The organizer reserves the right to make changes where deemed necessary, with or without prior notice to parties concerned. All disputes are subject to the Malaysian Law. We ask you to kindly authorize us, by your signature to use all registration data given in this form for computerized handling of the Congress.

☐ I fully understand and agree to all the terms and conditions this form to:

For registration, please contact the Congress Secretariat:

ACPN 2017 and 39th MPA Annual Congress Secretariat

c/o MCI Management Malaysia Sdn Bhd (1015937-W)
Suite 12-9, Level 12 Wisma UOA II,
21, Jalan Pinang, 50450 Kuala Lumpur, Malaysia.
Tel : +603-2162 0566
Fax : +603-2162 6560
Email : registration@acpn2017.com.my
Website : www.acpn2017.com.my