



# AHME ACADEMY

FRIDAY, MARCH 13, 2020

HOSTED BY HCA HEALTHCARE

GME HEADQUARTERS ~ NASHVILLE, TN

2000 HealthPark Drive ~ Brentwood, TN 37027

## 7:30 Registration & Continental Breakfast

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| 8:00 | <b>Welcome</b> | <b>Carrie Eckart, MBA</b><br>AHME Past President & Academy Chair<br>Assistant Vice President, GME Accreditation<br>HCA Healthcare ~ Tampa FL | <b>Cathryn Rolfe, JD</b><br>Vice President and COO, Graduate Medical Education<br>HCA Healthcare   Physician Services Group ~ Brentwood TN |
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| 8:15 | <b>Program Administrators and Coordinators:<br/>Professional Growth and Development</b> | <b>Fran DeYoung</b><br>Far West Division Director, GME<br>HCA Healthcare ~ Las Vegas NV | <p><i>At the conclusion of the session, learners should be able to:</i></p> <ul style="list-style-type: none"> <li>• Utilize a robust job description as a professional roadmap to a career as a Program Administrator or Coordinator</li> <li>• Identify a framework for Milestones for Program Administrators and Coordinators and describe its purpose as a competency-based tool</li> <li>• Describe use of Program Administrator &amp; Coordinator Milestones as a tool for self-reflection, professional development and evaluation</li> </ul> |
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| 9:15 | <b>Administrator and Coordinator Wellness</b> | <p><b>Lori McMann, MS</b><br/>South Atlantic Division Director, GME<br/>HCA Healthcare ~ Charleston SC</p> <p><b>Pam Demers</b><br/>Brandon Regional Hospital Administrative Director, GME<br/>HCA Healthcare ~ Brandon FL</p> | <p><i>At the conclusion of the session, learners should be able to:</i></p> <ul style="list-style-type: none"> <li>• Help Program Administrators and Coordinators with their own wellbeing and resilience</li> <li>• Understand the resources that are needed and those that are available to coordinators</li> <li>• Appreciate the need to build the Coordinator Community around priorities, activities and learning opportunities</li> </ul> |
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## 10:15 Break

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| 10:30 | <b>Building and Utilizing the 10-year Dashboard:<br/>Institutional Oversight of Program Improvement</b> | <b>Carrie Eckart, MBA</b><br>AHME Past President<br>Assistant Vice President, GME Accreditation<br>HCA Healthcare ~ Tampa FL | <p><i>At the conclusion of the session, learners should be able to:</i></p> <ul style="list-style-type: none"> <li>• Identify for our programs the areas in need of attention by creating an institutional compliance dashboard</li> <li>• Understand the integration of these data into program and institutional oversight, including APEs and the AIR</li> <li>• Explore the value and the limitations of dashboards in providing program oversight and accountability</li> </ul> |
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| 11:30 | <b>Helping Our Programs to Improve: Utilizing APEs, CCCs and PECs to Greatest Benefit</b> | <b>Tyrece Hunter, MBA</b><br>MidAmerica Division Director, GME<br>HCA Healthcare ~ Kansas City KS | <p><i>At the conclusion of the session, learners should be able to:</i></p> <ul style="list-style-type: none"> <li>• Identify recent changes to ACGME requirements, expectations and accreditation</li> <li>• Discuss the impact of CLER, the Milestones and the new Common Program Requirements on program and institutional accreditation</li> <li>• Identify and reproduce Best Practices to enable excellence across your organization's GME programs</li> </ul> |
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## 12:30 LUNCH and Networking

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| 1:00 | <b>Breaking Bad: Essentials of Remediation, Documentation and Termination</b><br><br><b>Cathryn Rolfe, JD</b><br>Vice President and COO, Graduate Medical Education<br>HCA Healthcare   Physician Services Group ~ Brentwood TN                       | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Effectively manage and document resident remediation and disciplinary matters, with respect to the process</li> <li>Ensure policies are consistently referenced and utilized</li> <li>Analyze hypothetical case studies related to resident remediation and disciplinary matters</li> </ul>                                |
| 2:00 | <b>Making Faculty Development Work at the Program Level: Moving from Meeting ACGME Requirements to Engaging GME Faculty</b><br><br><b>Brandy Church, MA</b><br>Director of Education, GME<br>HCA Healthcare   Physician Services Group ~ Brentwood TN | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Describe ACGME expectations for faculty development</li> <li>Articulate strategic planning methodology to establish faculty development programming with measurable outcomes</li> <li>Identify ways in which collaboration can allow for sharing of faculty development resources</li> </ul>                               |
| 3:00 | <b>Break - One copy of AHME's <i>Guide to Medical Education in the Teaching Hospital</i> and one copy of <i>Remediation of the Struggling Medical Learner</i> will be given away!</b>                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3:15 | <b>Changing Culture from the Ground Up: Integrating Residents into Institutional Improvement Efforts</b><br><br><b>Fred Schiavone, MD, FACEP</b><br>AHME President<br>West Florida Division Vice President, GME<br>HCA Healthcare ~ Tampa FL          | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Identify ways to align resident interest in quality improvement with institutional goals</li> <li>Design methods to incorporate organizational culture change principles into resident learning activities</li> <li>Benefit from engaging the C-Suite and residents in CLER initiatives for the benefit of both</li> </ul> |
| 4:15 | <b>We are each other's customers: Collaborative Efforts between the GME Office and all of our Programs</b><br><br><b>Carrie Eckart, MBA</b><br>AHME Past President<br>Assistant Vice President, GME Accreditation<br>HCA Healthcare ~ Tampa FL        | <i>At the conclusion of the session, learners should be able to:</i> <ul style="list-style-type: none"> <li>Identify elements of institutional oversight that relate directly to individual program activities</li> <li>Develop strategies to remain nimble and compliant as ACGME program and institutional requirements change</li> <li>Describe the symbiotic relationship of the program and institutional GME offices</li> </ul>  |
| 5:00 | <b>Closing Comments and Thanks    Cathryn Rolfe, JD and Carrie Eckart, MBA</b>                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                        |

## WITH OUR INEXPENSIVE TIERED PRICING, ALL OF YOUR STAFF CAN ATTEND!

Up to 5 people: \$275 (members)/\$350 (non-members)

6-10 people: \$225 (members)/\$300 (non-members)

11 or more people: \$175 (members)/\$250 (non-members)

**REGISTER ON-LINE AT [WWW.AHME.ORG](http://WWW.AHME.ORG) BY March 6, 2020**

All payment options including pay by check are available on-line. You must register as a group to get the group pricing.



### Hotel Information

Sleeping rooms are available for 3/12 and 3/13 at the Four Points by Sheraton - Brentwood.  
Rate is \$122.00 plus tax and fees.

**HURRY! DEADLINE FOR RESERVATIONS IS 2/12/20.**

[Visit this link to reserve](#)

Hotel address: 760 Old Hickory Boulevard  
Brentwood, TN 37027



*Cancellation Policy: In the event of cancellation, a refund of the Academy registration fee, less a 25% administration fee, may be obtained only by written request to the AHME Accountant ([tricia@ahme.org](mailto:tricia@ahme.org)) by March 6, 2020.*