

The NHS Budget Holder's Survival Guide

Thursday 17 May 2016 Hallam Conference Centre, London

By the end of the workshop, you will be able to:

- List your financial responsibilities.
- Get the best out of your finance department.
- Use a simple step-by-step method to interpret financial reports.
- Project and forecast future financial problems.
- List reasons for variances from budget.

This masterclass is designed for budget holders at all levels and for those who deputise for, or are likely to become budget holders in the future. No prior knowledge is assumed. Engaging practical exercises are backed-up by simple theory to ensure comprehensive coverage of all the basics. No unnecessary jargon is used.

Facilitated by:
David Bailey MA(Oxon) FCCA
NHS finance - development - consultancy

The NHS Budget Holder's Survival Guide

10% card payments discount*
15% Group booking discount**

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This masterclass is the essential practical introduction to the skills and knowledge managers and clinicians need to benefit their patients by successful use of their budgets.

Get the skills to use your budget to benefit your patients, clients and service users.

This masterclass covers all aspects of budgets and budgetary control in the NHS. You will cover your rights and responsibilities and how to read and understand financial reports and work with accountants.

All participants receive a complimentary copy of the book *The NHS Budget Holder's Survival Guide*.

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Programme

09.30 Registration, tea & coffee

10.00 Introductions/Aims of the day

10.20 Budgets and budgetary control

11.00 Coffee Break

11.15 Forecasting your financial position

12.15 Understanding your financial reports

13.00 Lunch

**14.00 How budgets are set
The rights and responsibilities of budget holders**

15.15 Coffee Break

15.30 A case study in budgetary control

16.30 Summary & Close

Facilitated by David Bailey MA(Oxon) FCCA, NHS finance - development - consultancy. David Bailey is a qualified accountant with a marketing qualification with over twenty five years' experience in the NHS in acute, primary care and mental health settings. His specialist area is explaining complex concepts in ways that everyone can understand.

David is author of the best-selling book *The NHS Budget Holder's Survival Guide*. He has successfully trained thousands of NHS staff and is well known as a provocative, lively and entertaining speaker.

As well as running development events David works as a consultant on business cases and tenders within the NHS. He has recently successfully completed the Country's first Outcomes Based Commissioning process in Oxfordshire for Mental Health Services.

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Conference Registration

Download

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Surname

Job Title

Department

Organisation

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Postcode

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Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box, ☐
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

This form must be signed by the delegate or an authorised person before we can accept the booking

(By signing this form you are accepting the terms and conditions below)

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Date

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You will be contacted during the processing of your booking to confirm the payment card security code. (this is the last three digits of the number printed on the back of your card)

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Card billing address

Promotional Code

Venue

Hallam Conference Centre, 44 Hallam Street, London, W1W 6JJ. A map of the venue will be sent with confirmation of your booking.

Date

Thursday 17 May 2016, London

Conference Fee

- ☐ £395 + VAT (£474.00) for NHS, Social care, private healthcare organisations and universities.
☐ £549.00 + VAT (£658.80) for Commercial organisations

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

*Card Discount

10% discount when you book via credit or debit card. This offer is exclusive to card bookings and cannot be used in conjunction with any other Healthcare Conferences UK offer.

**Group Rates

A discount of 15% is available to all but the first delegate from the same organisation, booked at the same time, for the same conference.

Terms & Conditions

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Accommodation

On confirmation of your booking you will receive information for booking accommodation should you require it.

Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

Credits

CPD Certified. This conference is recognised by the Good Governance Institute.

For more information contact Healthcare Conferences UK on **01932 429933** or email **jayne@hc-uk.org.uk**

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