

# Safe Staffing Summit

10% online payments discount\*  
15% group booking discount\*\*

## A Practical Guide to Delivering Safe and Effective Nursing Staffing Levels and Skill Mix

Tuesday 18 October 2016 Hallam Conference Centre London



### Speakers Include:

**Jane Ball**

*Principal Research Fellow, University of Southampton & Author, Guidance on Safe Nursing Staffing Levels in the UK*

**Helen Whyley**

*Nursing Officer  
Welsh Government*

### Supporting Organisations:



# Safe Staffing Summit

10% online payments discount\*  
15% group booking discount\*\*

## A Practical Guide to Delivering Safe and Effective Nursing Staffing Levels and Skill Mix

Tuesday 18 October 2016 Hallam Conference Centre London

***"There can be no compromise on the issue of safe staffing"***

*Jeremy Hunt, Minister of State for Health*

***"Our staffing must be safe, sustainable, efficient and able to provide competent and compassionate care to our patients and people we care for. Better workforce planning and management of staff resources is needed to improve quality of care, staff productivity and financial control."***

*Leading Change Adding Value: A framework for nursing, midwifery and care staff, May 2016*

***Impact Statement: There is strong evidence that good workforce practices can deliver improved productivity and outcomes. Nursing, midwifery and care staff respond to immediate demand and forward plan to meet complex staffing requirements, simultaneously managing resources in a cost-effective and productive way. Workforce methodology, implemented successfully, can provide evidence of achievement of the 'Triple Aims' of better outcomes, patient and staff experience and use of resources.***

*Leading Change Adding Value: A framework for nursing, midwifery and care staff, May 2016*

***"Safe staffing is not an optional extra."***

*Jane Ball Principal Research Fellow, University of Southampton & Author, Guidance on Safe Nursing Staffing Levels in the UK, May 2016*

This national summit will focus on delivering safe staffing and improving nurse staffing levels in line with the new May 2016 national framework for nursing, midwifery and care staff. The conference will update delegates on national developments following the Lord Carter productivity review and the May 2016 Public Accounts Committee Report 'Managing the supply of NHS clinical staff in England'.

The important issues of skill mix, acuity monitoring, recognizing red flag events and escalation will be discussed. Delegates will be updated on implementing the national guidance on safe staffing levels including the use of the new Care Hours Per Patient Day (CHPPD) metric and on optimising your workforce to reduce reliance on temporary staff, realising the benefits of eRostering and working with National Agency Rules: Making Agency Rate Caps work for you. Through expert extended sessions and practical NHS Trust case studies delivered by experienced nurse directors the conference will take a practical approach to supporting you to review and improve nursing staffing and skill mix in your service.

***"An increase in a nurses' workload by one patient increased the likelihood of an inpatient dying within 30 days of admission by 7%"***

*The Safe Staffing Alliance Manifesto for Safe Staffing*

## 10.00 Chair's Introduction: Effective Nurse Staffing and Skill Mix

### 10.10 Safe Staffing: is the evidence shaping policy and practice?

#### Jane Ball

*Principal Research Fellow  
University of Southampton & Author,  
Guidance on Safe Nursing Staffing Levels in the UK*

- research evidence on RN staffing - old and new
- using evidence to shape policy and practice
- context for safe-staffing in 2016

### 10.40 Safe Staffing: ensuring we have the right staff, with the right skills, in the right place

#### Representative

Health Education England

- nursing staffing levels and skill mix: what is the national guidance?
- ensuring we have the right staff, with the right skills, in the right place
- implications of the Carter Review: 'care hours per patient day' metrics
- how do we ensure a flexible approach to meet fluctuating demand and acuity?
- reporting on staffing and skill mix at ward and organisational level
- national update

11.10 Question and answers, followed by coffee

### 12.00 Learning from the Welsh experience of legislating nurse staffing levels

#### Helen Whyley

*Nursing Officer  
Welsh Government*

- legislation and nurse staffing levels the journey so far
- developing the triangulated approach
- Implications for current staffing and future workforce planning

### 12.30 Case Study: Safe Staffing for Older Peoples Wards

#### Nicky Hayes

*Consultant Nurse for Older People, Staff Governor  
King's College Hospital NHS Foundation Trust Clinical  
Lecturer King's College London - Older People's Nurse  
Fellowship*

- reviewing and assessing nursing
- what are safe and effective nursing levels on older peoples wards
- how we have set a minimum staffing level to ensure safety

13.00 Question and answers, followed by lunch

### 14.00 Implementing the national guidance on safe staffing levels and the using Care Hours Per Patient Day (CHPPD)

#### Speaker to be announced

- implementing and monitoring adherence against the national guidance on safe nurse staffing in acute hospitals
- using Care House Per Patient Day (CHPPD) as a nurse staffing metric
- planned v actual staffing levels
- developing ward to board assurance: our experience

### 14.30 EXTENDED SESSION: Optimising your workforce to reduce reliance on temporary staff Realising the benefits of eRostering and working with National Agency Rules: Making Agency Rate Caps work for your Trust

#### Maria Nicholson

*Head of Workforce Consultancy*

#### and Jay Patel

*Head of Client Relations  
NHS Professionals*

- using roster information to maintain safe staffing levels and plan effectively
- working collaboratively with local Trusts to manage agency rates
- strategy for managing risk during transition

15.30 Question and answers, followed by tea

### 16.00 Safe staffing at Ward/Service Level: Getting it right in practice

#### Eliza Mathews

*Professional Lead for Safe Staffing and Nursing Workforce  
Developments  
Barts and The London NHS Foundation Trust*

- what are the right metrics?
- methods and tools for calculating nurse staffing
- safe staffing at ward/service level: getting it right in practice
- managing advanced roles and advanced practice
- managing staffing through fluctuating demand
- our experience at Barts

### 16.30 Acuity, Alerts, Red Flag events and escalations

#### Helen Young

*Director of Nursing and Midwifery  
Birmingham Women's NHS Foundation Trust*

- monitoring acuity of patients relative to nurse staffing and skill mix
- understanding how to set triggers for acuity alerts
- enabling frontline staff to recognise red flag events
- escalation of acuity alerts and how to manage concerns around patient to nurse ratios
- issues around out of hours, hospital at night and weekends
- using acuity and dependency tools in practice

17.00 Question and answers, followed by close

10% online payments discount\*

15% Group booking discount\*\*

# Safe Staffing Summit

Tuesday 18 October 2016, Hallam Conference Centre, London

Download

## > How to book

Book online via credit card and receive a 10% discount\*

[www.healthcareconferencesuk.co.uk](http://www.healthcareconferencesuk.co.uk)

Fax the booking form to  
0208 181 6491

Post this form to Healthcare Conferences UK  
8 Wilson Drive, Ottershaw, Surrey, KT16 0NT

## > Your Details

(please complete a new form for each delegate. Photocopies are acceptable)

Dr Mr Mrs Ms (Please Circle)

First Name

Surname

Job Title

Department

Organisation

Address

Postcode

Telephone

Fax

Email

Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box, ☐  
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

**This form must be signed by the delegate or an authorised person before we can accept the booking**

(By signing this form you are accepting the terms and conditions below)

Name

Signature

Date

## > Payment

☐ **By Cheque** A cheque for  is enclosed

Please make Cheques Payable to: Healthcare Conferences UK Ltd.

☐ **By Invoice** Please send an invoice to

Name

Organisation

Address

Postcode

**PURCHASE ORDER NUMBER**  
(If Applicable)

Please note if you are requesting an invoice many NHS organisations now require a Purchase Order Number to be provided. If you do not provide this number this may slow down the processing of this delegate place.

☐ **By BACS**

For Payments in £:

Sort Code 40-46-22

Account No. 21553690

☒ Please send your BACS remittance form as confirmation of payment

☒ Your BACS Reference

☐ **By credit card** Please debit my Visa/Mastercard/Switch

Cardholder's Name

Card No.

Valid From

Expiry Date

Issue No. (switch only)

You will be contacted during the processing of your booking to confirm the payment card security code. (this is the last three digits of the number printed on the back of your card)

Signature

Card billing address

**Promotional Code**

## Conference Documentation

☐ I cannot attend the conference but would like to receive a PDF containing the conference handbook material, which includes speaker slides, at £49 each.

The PDF will be emailed out after the conference, please fill in the 'Your Details' section above, ensuring your email address is clear and the 'Payment' section..

For more information contact Healthcare Conferences UK on **01932 429933** or email [jayne@hc-uk.org.uk](mailto:jayne@hc-uk.org.uk)

### Venue

Hallam Conference Centre, 44 Hallam Street, London W1W 6JJ. A map of the venue will be sent with confirmation of your booking.

### Date

Tuesday 18 October 2016

### Conference Fee

- ☐ £365 + VAT (£438.00) for NHS, Social care, private healthcare organisations and universities.
- ☐ £300 + VAT (£360.00) for voluntary sector / charities.
- ☐ £495 + VAT (£594.00) for commercial organisations.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

### \*Online Discount

10% discount when you book online via credit card. This offer is exclusive to online credit card bookings and cannot be used in conjunction with any other Healthcare Conferences UK offer.

### \*\*Group Rates

A discount of 15% is available to all but the first delegate from the same organisation, booked at the same time, for the same conference.

### Terms & Conditions

A refund, less a 20% administration fee, will be made if cancellations are received, in writing, at least 4 weeks before the conference. We regret that any cancellation after this cannot be refunded, and that refunds for failure to attend the conference cannot be made, but substitute delegates are welcome at any time.

### Accommodation

On confirmation of your booking you will receive information for booking accommodation should you require it.

### Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

### Exhibition

If you are interested in exhibiting at this event, please contact Carolyn Goodbody on 01932 429933, or email [Carolyn@hc-uk.org.uk](mailto:Carolyn@hc-uk.org.uk)

### Credits

This conference is recognised by the IHM and Good Governance Institute, CPD Certified. Conference Producer is a member of the Association for British Professional Conference Organisers (ABPCO).

The information provided will be held on the Healthcare Conferences UK's database and may be used to update you with details of other events that we organise. If you DO NOT wish to receive this information, please tick this box ☐

We occasionally release your details to companies sponsoring or exhibiting at our events. If you DO NOT wish to receive information from these companies, please tick this box ☐

Healthcare Conferences UK reserve the right to make changes to speakers and programmes without prior notice.  
©Healthcare Conferences UK Ltd 2016

