



Healthcare Privacy *Basic Compliance* Academies

**REGISTER
EARLY**
ACADEMIES
FILL FAST

**SOLD
OUT**

Seattle

July 23–26

**JUST
ADDED**

Las Vegas

September 10–13

**LIMITED
SEATS**

Nashville

October 15–18

Orlando

December 3–6

Become Certified in Healthcare Privacy Compliance (CHPC®) – apply to take the optional CHPC exam on the last day of the Academy!

hcca-info.org/academies

Questions? catherine.stollenwerk@corporatecompliance.org

**HCCA's Healthcare Privacy
Basic Compliance Academy®**

covers a broad spectrum of laws and regulations that affect healthcare organizations: HIPAA privacy, general compliance, the Federal Privacy Act, and other privacy-related topics relative to healthcare. The faculty has many years of experience in healthcare compliance and is well-versed in healthcare privacy.

MONDAY

8:00–8:30 AM

Registration and Continental Breakfast (provided)

8:30–8:45 AM

Welcome and Introduction

8:45–9:45 AM

Healthcare Compliance 101



Debbie Troklus, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC, Senior Managing Director, Ankura Consulting Group

- An overview of general compliance topics focusing on the elements of an effective compliance program
- Discuss the infrastructure of a privacy compliance program
- Discuss the Board's role in compliance

9:45–10:00 AM

Break

10:00 AM–12:00 PM

HIPAA 101: Part 1



Joan M. Podleski, CHPC, CCEP, CHRC, Chief Privacy Officer, Children's Health

- Applicability of HIPAA: Who is covered, what is covered
- Responsibilities of covered entities

12:00–1:00 PM

Lunch (provided)

1:00–2:30 PM

Privacy Policies & Procedures



Gregory V. Kerr, CHC, CHPC, Managing Director, Ankura Consulting Group

- Discuss why HIPAA privacy policies and procedures are necessary at your organization
- Identify the “must have” policies for your HIPAA privacy program
- Practical tips and discussion points for establishing and maintaining effective HIPAA privacy policies

2:30–2:45 PM

Break

2:45–3:00 PM

Certified in Healthcare Privacy Compliance (CHPC®) Exam Information

3:00–4:45 PM

Conducting a Privacy Investigation



John Falsetano, CHC-F, CHPC, CHRC, CCEP-F, CCEP-I, CIA, Director of Compliance, Compliance/Privacy Officer, Brooks Rehabilitation Health

- Why conduct investigations
- How external investigations come about
- When to involve legal counsel in investigations
- Conducting investigations

TUESDAY

7:30–8:00 AM

Continental Breakfast (provided)

8:00–10:00 AM

HIPAA 101: Part 2



Joan M. Podleski, CHPC, CCEP, CHRC, Chief Privacy Officer, Children's Health

- Responsibilities of covered entities (cont.)
- Patient rights under HIPAA
- Scenarios and questions

10:00–10:15 PM

Break

10:15–11:45 AM

Privacy Risk Assessment



Dwight Claustre, CHC-F, CHRC, CHPC, Managing Director, Ankura Consulting Group

- Understand the key elements of a risk assessment
- Identify different approaches to doing a risk assessment for privacy
- Identify a process that will work for your organization

11:45 AM–12:45 PM

Lunch (provided)

12:45–2:30 PM

Auditing & Monitoring for Your Privacy Program



R. Brett Short, CHC, CHPC, Chief Compliance Officer, UK HealthCare, University of Kentucky

- Identify at least 3 areas of consideration when developing your compliance audit and monitoring plan
- Identify the steps of conducting a audit
- Define at least 3 effectiveness measures for your audit and monitoring activities

2:30–2:45 PM

Break

2:45–3:45 PM

Health Plan & Employer Group Health Plan Privacy Issues



Gregory V. Kerr, CHC, CHPC, Managing Director, Ankura Consulting Group

- Health plan compliance with HIPAA
- Employer-sponsored group health plans
- Hot spots and OCR enforcement

3:45–4:00 PM

Break

4:00–5:00 PM

Vendor Relations, Family Educational Rights & Privacy Act



David Nelson, CHRC, CHPC, CISSP, CIPP/US, Privacy Professional

- Provide overview of contractual elements and the reason for most failures to meet obligations plus a list of measurements to help prevent contractual non-compliance
- Identify the common language and contractual clauses that build understanding with vendors
- Summarize preparations for the contract enforcement or termination process

5:30 PM

Networking Event (optional)

WEDNESDAY

8:00–8:30 AM

Continental Breakfast (provided)

8:30–10:00 AM

Privacy and Security Challenges in Electronic Health Information



Janis Anfossi, JD, MPH, RN, CHC, Associate Vice President, Compliance and Privacy, Rush University Medical Center

- Apply basic HIPAA requirements to the EHR and evolving technologies, business models, and regulations
- Learn concepts for mitigation of risks in the EHR and electronic databases
- Learn the basics of the HIPAA Security Rule

10:00–10:15 AM

Break

10:15 AM–12:00 PM

Integrating Privacy Compliance into the Corporate Compliance Program



Darrell Contreras, Esq., CHC-F, CHRC, CHPC, Chief Compliance Officer, Millennium Health

- Discuss the relationship between the Privacy Office and the Compliance Office using the 7 elements of an effective compliance program as a frame work
- Understand how the Privacy Program fits into the Code of Conduct structure and how to communicate the relationship to the workforce
- Examine how to work with the Compliance Program structure to respond to inquiries and implement corrective actions

12:00–1:00 PM

Lunch (provided)

1:00–2:30 PM

Breach Notification



John Falcetano, CHC-F, CHPC, CHRC, CCEP-F, CCEP-I, CIA, Director of Compliance, Compliance/Privacy Officer, Brooks Rehabilitation Health

- Understand breach notification requirements
- Determine when breach notification requirements would not apply
- Discuss the process to follow to determine if you have a reportable breach

2:30–2:45 PM

Break

2:45–3:45 PM

42 Code of Federal Regulations Part 2: Privacy and Federally Assisted Alcohol Drug Programs



David Nelson, CHRC, CHPC, CISSP, CIPP/US, Privacy Professional

- Define “Who” is subject to the regulation
- Identify information that is covered by 42 CFR Part 2 and the rules for disclosure
- Explore solutions for resolving the conflicting issues between 42 CFR Part 2 and HIPAA

3:45–4:00 PM

Break

4:00–5:00 PM

Beyond HIPAA: Other Federal Privacy Laws



Janis Anfossi, JD, MPH, RN, CHC, Associate Vice President, Compliance and Privacy, Rush University Medical Center

- Learn the major laws affecting privacy and security obligations of individual information
- Understand the jurisdiction and requirements for compliance with these federal rules
- Apply these rules to emerging theories of litigation and investigation in healthcare

THURSDAY

7:30–8:00 AM

Continental Breakfast (provided)

8:00–9:45 AM

Privacy Effectiveness: Lessons Learned from an OCR Audit



R. Brett Short, CHC, CHPC, Chief Compliance Officer, UK HealthCare, University of Kentucky

- Methodology, process and content requested during a HIPAA privacy and security audit
- Challenges during a HIPAA audit like planning, reporting, document management and responses
- How audit preparation can be engaged through the seven elements for effective programs

9:45–10:00 AM

Break

10:00–11:45 AM

Privacy Compliance Beyond Implementation



Darrell Contreras, Esq., CHC-F, CHRC, CHPC, Chief Compliance Officer, Millennium Health

- Discuss the process for responding to concerns, including identifying potential sources for issues, using proper resources during investigations, and how to provide the required and necessary responses
- Understand the key elements of an ongoing auditing and monitoring plan for the Privacy Compliance Program
- Understand tips for evaluating the effectiveness of the Privacy Program

1:00 PM EXAM CHECK-IN

1:15–4:30 PM EXAM TIME

Certified in Healthcare Privacy Compliance (CHPC®) Exam

The CHPC® exam is optional. The cost of the exam is not included in the Academy registration fee, and you must be pre-approved to sit for the exam. To apply for the exam, visit hcca-info.org/academies, choose your Academy from the list, click on the “Certification” tab found on your Academy’s webpage, and click on the “Apply Online” link.

PLEASE NOTE: If you are not present at the specified “Exam Time” as listed above, and as determined by the exam proctor, you will not be allowed to sit for the exam. Actual Exam Duration is 120 minutes per the Candidate Handbook. Time range above includes mandatory exam procedures and proctor instructions.

Agenda and speakers are subject to change.

TERMS & CONDITIONS

Registration Payment Terms: Checks are payable to HCCA. Credit cards accepted: American Express, MasterCard, Visa, or Discover. Enclose check with your registration form and return it to the HCCA office, or fax your credit card payment to 952-988-0146. Payment must be sent in at least two weeks prior to the start date or your space may be released. If your total is miscalculated, HCCA will charge your card the correct amount. If you wish to pay using wire transfer funds, please email help@hcca-info.org for instructions. The cost of any exams and the hotel accommodations are not included in the registration fee. Breakfast and lunch are included in the tuition amount where indicated in the agenda. The CHPC exam application form must be faxed or mailed separately as indicated on the test application.

Cancellations & Substitutions: You may send a substitute in your place or request a conference credit. Refunds will not be issued. Conference credits are issued in the full amount of the registration fees paid, and will expire 12 months from the date of the original cancelled event. Conference credits may be used towards any HCCA service or product, except *The Healthcare Compliance Professional's Manual*. If a credit is applied towards an event, the event must take place prior to the credit's expiration date. If you need to cancel your participation, notification is required by email at help@hcca-info.org, prior to the start date of the event. Please note that if you are sending a substitute, an additional fee may apply.

Group Discounts: 5 or more: \$200 discount for each registrant; 10 or more: \$400 discount for each registrant. Discounts take effect the day a group reaches the discount number of registrants. Please send registration forms together to ensure that the discount is applied. A separate registration form is required for each registrant. The group discount is NOT available through online registration. Note that discounts will NOT be applied retroactively if more registrants are added at a later date, but new registrants will receive the group discount.

Recording: Unauthorized audio or video recording of HCCA events is not allowed.

Use of Information: Your information may be received by exhibitors at a conference as well as our affiliates and partners who we may share it with for marketing purposes. Please note that only postal address information is shared. If you wish to opt-out, please follow the process set out in the Privacy Statement, at hcca-info.org/privacy.aspx.

Agreements & Acknowledgements: I agree and acknowledge that I am undertaking participation in HCCA events and activities as my own free and intentional act, and I am fully aware that possible physical injury might occur to me as a result of my participation in these events. I give this acknowledgement freely and knowingly and assert that I am, as a result, able to participate in HCCA events, and I do hereby assume responsibility for my own well-being. I agree and acknowledge that HCCA plans to take photographs and/or video at the HCCA Healthcare Privacy Basic Compliance Academy and reproduce them in HCCA educational, news, or promotional material, whether in print, electronic, or other media, including the HCCA website. By participating in the HCCA Healthcare Privacy Basic Compliance Academy, I grant HCCA the right to use my name, photograph, video, and biography for such purposes. As a participant of this event, my name, job title, organization, city, state, and country will be listed on the attendee list that will be distributed to attendees, speakers, and exhibitors of this event.

CERTIFIED IN HEALTHCARE PRIVACY COMPLIANCE (CHPC®) EXAM REGISTRATION

The cost of the CHPC® exam is not included in the Academy registration fee. To apply for the exam, visit hcca-info.org/academies, look for information on the Academy you are attending, and complete the date-specific, online exam application. All CHPC exams will be held at 1:15 PM on the final Thursday of the Academy, in the same hotel.

HOTEL & CONFERENCE LOCATIONS

New Orleans, LA | January 22–25

The Westin New Orleans Canal Place
100 Iberville St, New Orleans, LA 70130
westinneworleanscanalplace.com

A reduced rate of \$229 per night for single/double occupancy (plus taxes and state fees; currently 14% state sales tax, 1.75% local tourism assessment, and \$2 occupancy fee; subject to change) has been arranged. Basic guest room Internet is included in this rate. To make a reservation, visit bit.ly/caj0118 or call 1-888-627-8180 and identify yourself as a member of the Health Care Compliance Association (HCCA). Reservation must be accompanied by a first night room deposit or guaranteed with a major credit card. The cutoff date to receive this reduced rate is Thursday, December 28, 2017 or when the room block is full, whichever comes first.

San Francisco, CA | March 12–15

Sheraton Fisherman's Wharf
2500 Mason St, San Francisco, CA 94133
sheratonathewharf.com

A reduced rate of \$259 per night for single/double occupancy (plus applicable taxes; currently 16.45%; subject to change) has been arranged. Basic guest room Internet is included in the group rate. To make a reservation, visit bit.ly/rcacap0318 or call 1-888-627-7024 and ask for the Health Care Compliance Association (HCCA) or Healthcare Privacy Academy group rate. Reservation must be accompanied by a first night room deposit or guaranteed with a major credit card. The cutoff date to receive this reduced rate is Monday, February 19, 2018 or when the room block is full, whichever comes first.

Seattle, WA | July 23–26

Renaissance Seattle Hotel
515 Madison St, Seattle, WA 98104
marriott.com/hotels/travel/seasm-renaissance-seattle-hotel

A reduced rate of \$289 per night for single/double occupancy (plus applicable taxes; currently 15.6%; subject to change) has been arranged. Basic guest room Internet is included. To make a reservation, visit bit.ly/bcacap0718c or call 1-800-468-3571 and indicate that you are affiliated with the HCCA Privacy Compliance Academy. Reservation must be guaranteed with a major credit card. The cutoff date to receive this reduced rate is Friday, June 22, 2018 or when the room block is full, whichever comes first.

Las Vegas, NV | September 10–13

The Cosmopolitan of Las Vegas
3708 Las Vegas Blvd S, Las Vegas, NV 89109
cosmopolitanlasvegas.com

A reduced rate of \$209 per night for a City Room with single/double occupancy (plus applicable taxes; currently 13.38%; subject to change) has been arranged. In addition to the group rate, there is also a \$30 per night resort fee. To make a reservation, visit bit.ly/bcacap0918 or call 1-855-435-0005 and ask for the HCCA Basic Compliance Academy, group code SHCCA8. Reservation must be guaranteed and accompanied by a first night room deposit or guaranteed with a major credit card. The cutoff date to receive this reduced rate is Monday, August 20, 2018 or when the room block is full, whichever comes first.

Nashville, TN | October 15–18

JW Marriott Hotel
201 8th Avenue S, Nashville, TN 37203
marriott.com/hotels/travel/bnajw-jw-marriott-nashville

A reduced rate of \$260 per night for single/double occupancy (plus applicable taxes and state fees) has been arranged. To make a reservation, visit bit.ly/bcacap1018 or call 888-236-2427. Reservation must be accompanied by a first night room deposit or guaranteed with a major credit card. The cutoff date to receive this reduced rate is Friday, September 21, 2018 or when the room block is full, whichever comes first.

Orlando, FL | December 3–6

Loews Sapphire Falls Resort
6601 Adventure Way, Orlando, FL 32819
loewshotels.com/sapphire-falls-resort

A reduced rate of \$189 per night for single/double occupancy (plus applicable taxes; currently 12.5%; subject to change) has been arranged. To make a reservation, visit bit.ly/rcacap1218 or call 1-866-360-7395 and ask for the Health Care Compliance Association (HCCA) or Healthcare Privacy Academy group rate. Reservation must be accompanied by a first night room deposit or guaranteed with a major credit card. The cutoff date to receive this reduced rate is November 16, 2018 or when the room block is full, whichever comes first.

NOTICE: Neither HCCA nor any hotel it is affiliated with will ever contact you to make a hotel reservation. If you receive a call soliciting reservations on behalf of HCCA or the event, it is likely from a room poacher and may be fraudulent. We recommend you make reservations directly with a hotel using the phone number or web link in this brochure. If you have concerns or questions, please contact 888-580-8373.

CONTINUING EDUCATION UNITS

HCCA is in the process of applying for additional external continuing education units (CEUs). Should overall number of education hours decrease or increase, the maximum number of CEUs available will be changed accordingly. Credits are assessed based on actual attendance and credit type requested. Approval quantities and types vary by state or certifying body. For entities that have granted prior approval for this event, credits will be awarded in accordance with their requirements. CEU totals are subject to change.

Upon request, HCCA may submit this course to additional states or entities for consideration. If you would like to make a request, please contact us at 952-988-0141 or 888-580-8373 or email CCB@ComplianceCertification.org. Visit HCCA's website, hcca-info.org, for up-to-date information.

ACHE: The Health Care Compliance Association is authorized to award 23.0 clock hours of pre-approved ACHE Qualified Education credit for this program toward advancement, or recertification, in the American College of Healthcare Executives. Participants in this program who wish to have the continuing education hours applied toward ACHE Qualified Education credit must self-report their participation. To self-report, participants must log into their MyACHE account and select ACHE Qualified Education Credit.

Compliance Certification Board (CCB): CCB has awarded a maximum of 28.5 CEUs for these certifications: Certified in Healthcare Compliance (CHC)®, Certified in Healthcare Compliance—Fellow (CHC-F)®, Certified in Healthcare Privacy Compliance (CHPC)®, Certified in Healthcare Research Compliance (CHRC)®, Certified Compliance & Ethics Professional (CCEP)®, Certified Compliance & Ethics Professional—Fellow (CCEP-F)®, Certified Compliance & Ethics Professional—International (CCEP-I)®.

Continuing Legal Education (CLE): The Health Care Compliance Association is a provider/sponsor, approved/accredited by the State Bar of California, the Pennsylvania Bar Association, and the State Bar of Texas. An approximate maximum of 23.75 clock hours of CLE credit will be available to attendees of this conference from these states. Upon request HCCA may submit this course to additional states for consideration. All CLE credits will be assessed based on actual attendance and in accordance with each state's requirements.

NASBA/CPE: The Health Care Compliance Association is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE sponsors, Sponsor Identification No: 105638. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org. A recommended maximum of 28.5 credits based on a 50-minute hour will be granted for this activity. This program addresses topics that are of a current concern in the compliance environment and is a group-live activity in the recommended field of study of Specialized Knowledge and Application. For more information regarding administrative policies such as complaints or refunds, call 888-580-8373 or 952-988-0141.

Nursing Credit: The Health Care Compliance Association is preapproved by the California Board of Registered Nursing, Provider Number CEP 14593, for a maximum of 28.5 contact hour(s). The following states will not accept California Board of Registered Nursing contact hours: Delaware, Florida, New Jersey and Utah. Massachusetts and Mississippi nurses may submit California Board of Registered Nursing contact hours to their state board, but approval will depend on review by the board. Please contact the Accreditation Department at CCB@ComplianceCertification.org with any questions you may have. Oncology nurses who are certified by ONCC may request California nursing credit (check box or indicate "Nursing" on the CEU form).

CONTACT INFORMATION (please type or print)

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Dr.

HCCA Member/Account ID Number (if applicable/known)

First Name Middle Initial

Last Name

Credentials

Job Title

Employer Name

Street Address (post office boxes not acceptable)

City/Town

State/Province

Zip/Postal Code

Phone Number

Fax Number

Email Address (required for registration confirmation)

GROUP DISCOUNTS

5 or more: \$200 discount for each registrant

10 or more: \$400 discount for each registrant

Discounts take effect the day a group reaches the discount number of registrants. Please send registration forms together to ensure that the discount is applied. A separate registration form is required for each registrant. Note that discounts will NOT be applied retroactively if more registrants are added at a later date, but new registrants will receive the group discount.

RESOURCES INCLUDED WITH REGISTRATION

- Health Care Privacy Compliance Handbook
- Conference materials binder

Materials will be given to participants on-site.



 **Health Care Compliance Association**
6500 Barrie Road, Suite 250, Minneapolis, MN 55435
hcca-info.org | helpteam@hcca-info.org
888-580-8373 (p) | 952-988-0146 (f)

CAP0118 / CAP0318 / CAP0718 / CAP0918 / CAP1018 / CAP1218

CHOOSE YOUR ACADEMY

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REGISTRATION OPTIONS (Registration fees are as listed and considered net of any local withholding taxes applicable in your country of residence.)

☐ HCCA Member \$2,500

☐ Non-Member \$3,000

☐ Registration Plus HCCA Membership \$2,700

Save by joining HCCA today. (new members only; dues regularly \$295 annually)

☐ Group Discount: subtract \$ _____ from my registration fee (See details in box at left.)

TOTAL _____

Please note that payment must be sent in at least two weeks prior to the start date or your space may be released. The cost of the hotel accommodations are not included in the registration fee. Breakfast and lunch are included in the tuition amount where indicated on the agenda.

SPECIAL REQUEST FOR DIETARY ACCOMMODATION

- ☐ Kosher (Hechsher certified) ☐ Kosher-Style (no shellfish, pork, or meat/dairy mixed)
☐ Gluten Free ☐ Vegetarian ☐ Vegan ☐ Other _____

PAYMENT OPTIONS

- ☐ Invoice me
☐ Check enclosed
☐ I authorize HCCA to charge my credit card (choose below)

CREDITCARD: ☐ American Express ☐ Visa ☐ MasterCard ☐ Discover

Due to PCI compliance, **please do not provide any credit card information via email.** You may email this application (without credit card information) to helpteam@hcca-info.org and call HCCA at 888-580-8373 or 952-988-0141 with your credit card information.

Credit Card Account Number

Credit Card Expiration Date

Cardholder Name

Cardholder Signature

Please make your check payable to HCCA, enclose payment with your registration, and return it to the HCCA office; or fax your credit card payment to 952-988-0146. If your total is miscalculated, HCCA will charge your card the correct amount.

Mail: HCCA, 6500 Barrie Road, Suite 250, Minneapolis, MN 55435

Phone: 888-580-8373 or 952-988-0141

Fax: 952-988-0146

By submitting this registration, you agree to the **Terms & Conditions**, including the **Use of Information** as stated (on page 4), and our **Privacy Statement** located at hcca-info.org/privacy.aspx.

Register now
for HCCA's

2018 Healthcare Privacy *Basic Compliance* Academies

Healthcare Privacy *Basic Compliance* Academies

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Apply to take the optional
CHPC exam on the
last day of the
Academy



HCCA

hcca-info.org/academies

Questions? catherine.stollenwerk@corporatecompliance.org