

One and a Half-day In-person Seminar:

Quality Control Laboratory Compliance - cGMPs and GLPs

By: **Bill Schwemer**, Principal, Schwemer Consulting, Former Senior official with FDA's Office of the Commissioner

Location 1: June 2-3, 2015 | Chicago, IL

Location 2: August 4-5, 2015 | San Francisco, CA

Location 3: Nov 10-11, 2015 | Cambridge, MA



Course "Quality Control Laboratory Compliance - cGMPs and GLPs" has been pre-approved by RAPS as eligible for up to 10 credits towards a participant's RAC recertification upon full completion.



SPEAKER

Bill Schwemer, Principal, Schwemer Consulting, Former Senior official with FDA's Office of the Commissioner

Bill Schwemer is an ex-FDA official having more than 50 years' experience with FDA compliance matters. He has worked as an FDA field Investigator and Compliance Officer, been a senior official with FDA's Office of the Commissioner and was V-P of RA/QA at a Personal Care Products Company. Mr. Schwemer worked in all program areas, but has consulted primarily with pharmaceutical and personal care products companies.

He has published more than 125 articles and since becoming a consultant has successfully served as a regulatory compliance expert witness in 20 lawsuits.

LEARNING OBJECTIVES

Key goals of the conference will include learning:

- ✓ The basics of FDA law and regulations governing QC laboratories responsible for testing research materials, components of FDA-regulated products, and finished FDA-regulated products (pharmaceuticals, biologics, medical devices, cosmetics, and foods).
- ✓ Laboratory organization, personnel qualification and training requirements.
- ✓ Documentation and record-keeping requirements, including e-records and data integrity.
- ✓ Sample integrity requirements.
- ✓ Management and control of stability (shelf-life) studies
- ✓ Analytical methods verification and validation.
- ✓ Management and control of laboratory instruments.
- ✓ Management and control of laboratory supplies.
- ✓ Proper conduct of laboratory investigations.
- ✓ Consequences of laboratory non-compliance.

COURSE DESCRIPTION

FDA inspection and oversight of quality control (QC) laboratories are essential elements of the agency's evaluation of the compliance status of regulated companies representing multiple industries - pharmaceuticals, biologics, medical devices, as well as foods and cosmetics - as well as the contract QC laboratories which service these industries. Lack of compliance can result in severe regulatory actions, criminal liability, fines, and the inability to obtain product approvals.

This course will examine the fundamental requirements for all QC laboratories subject to FDA inspection, recent trends from FDA inspection reports and enforcement actions.

In addition, this course will include a list of relevant regulations and guidelines and demonstrate how quality control and quality assurance personnel can monitor industry practices to stay "current" with FDA requirements (cGMPs and GLPs).

Seminar instructor **Bill Schwemer** is an ex-FDA official having more than 50 years of experience in dealing with FDA compliance matters that include 30 years he spent working with the FDA as a field Investigator, Director of Field Investigations, Assistant Associate Commissioner for Regulatory Affairs and Special Assistant to Deputy Commissioner for Policy.

AGENDA

DAY ONE (8.30AM – 4.30PM)	DAY TWO: (8.30AM – 1.00PM)
Registration Process: 8:30 AM - 9:00 AM Session Start Time: 9:00 AM I. Basics of FDA law and regulations for QC laboratories A. What is adulteration? 1. Pharmaceuticals 2. Biologics 3. Medical Devices 4. Foods 5. Cosmetics B. What is CGMP? 1. Pharmaceuticals 2. Biologics 3. Medical Devices 4. Foods 5. Cosmetics C. What is GLP? D. What is AIP? E. Contract Laboratories F. FDA inspection methodology II. Laboratory Organization A. Organization B. Personnel qualification and training III. Documentation and record-keeping requirements A. Standard Operating Procedures B. Analytical Methods C. Raw data (notebooks, print-outs) D. Document management (change control, retention) E. Part 11 (electronic records and signatures) IV. Sample integrity requirements A. Sample collection B. Sample delivery, handling, disposition C. Retain samples V. Stability (shelf-life) studies A. Organization and management B. Storage units C. Analytical methodology	VI. Analytical methods verification and validation A. Protocols B. Tests C. Documentation VII. Management and control of laboratory instruments A. Qualification B. Calibration C. Maintenance VIII. Management and control of laboratory supplies A. Standards B. Reagents, chemicals IX. Proper conduct of laboratory investigations A. Out-of-specification results B. Out-of-norm results C. Root cause analysis D. Documentation X. Consequences of laboratory non-compliance

WHO WILL BENEFIT

Senior directors, managers, supervisors and those who have responsibility for ensuring that QC laboratory operations and practices comply with current good manufacturing practices and good laboratory practices.

- ✓ Quality Assurance
- ✓ Quality Control
- ✓ Research & Development





TESTIMONIALS



“Speaker is very knowledgeable. Glimpses “behind the curtain” in to the FDA are quite valuable in my opinion. ComplianceOnline has a broad catalog of professional advancement opportunities.”

- Manager, Quality Control, Quanterix Corporation

“The seminar was very informative for the cGMP course over multiple areas (drug, device and food). The open forum for questions and discussions was very valuable. Registration process for the seminar with ComplianceOnline was easy. Details of the course content were helpful. There was quick communication of required materials from ComplianceOnline after the registration.”

- Quality Assurance Coordinator, Procter & Gamble

“Speaker was informative. Contract laboratories topic was most valuable to me. Location was great. ComplianceOnline staff was excellent in resolving the registration issues with hotel.”

- Research & Development, Estée Lauder Companies

“This seminar had a lot of excellent and useful information which will be beneficial for achieving compliance in our organization quality program. ComplianceOnline is very good at communicating and working with me.”

- Quality & Safety Compliance Manager, Alaffia

“Speaker was very informative, interesting and nice. All topics were important to me. Nice hotel and I was happy I had a copy of slides prior to make notes on.”

- Research & Development, Estée Lauder Companies

“Overall it was good seminar. ComplianceOnline was very good at email communication prior to the seminar.”

- Quality Control Supervisor, International Flavors & Fragrances Inc.

“The instructor was very knowledgeable and lab auditing topic was most valuable to me.”

- Food Safety and Quality Coordinator, The Raymond-Hadley Corporation

“It was good seminar. All topics were valuable to me. It was good review of cGMP.”

- Quality Control Analyst, Fagron

“Overall it was good seminar. Informal conversation with other attendees was beneficial.”

- Manager Quality Engineering, Nuskun Products, Inc

“The instructor was outstanding and very knowledgeable and shared great examples which really clarified the application of course material.”

- Sr. VP Operations, Hologic Gen-Probe

“Great experience, very valuable. The instructor gave lot of great examples.”

- Sr. Director QC, Hologic Gen-Probe

“Some of the anecdotes were useful, all were entertaining and informative in the general/public policy/historical sense. The ComplianceOnline responded promptly to questions.”

- Quality Control Manager, ProZyme, Inc.

“The instructor was experienced and knowledgeable.”

- QA/QC Manager, Nellson Nutraceutical

“Sample SOPs were a good idea.”

- QA Manager, Specialty Silicone Fabricators, Inc.

“‘Side notes’ brought up by the presenter was interesting.”

- QC Lab Manager, Usana Health Sciences

“The presenter was extremely versatile/knowledgeable across the GxPs.”

- GxP Vendor Compliance Management, AbbVie Laboratories

“The presenter has a lot of experience in a variety of areas and shared stories and examples that helped in better understanding and were interesting.”

- Lab Manager, PaxVax, Inc.

“The presenter was very knowledgeable and the presentation was excellent.”

- Associate Professor, University of Miami

“The instructor was knowledgeable and experienced.”

- Quality Control Manager, Earthrise Nutritionals

“Seminar provided broad overview of what the FDA is looking for during lab inspections.”

- Senior Scientist, Clorox Services Company

“The instructor had so much experience and gave lot of examples that make the information easy to understand.”

- Scientist I, ViaCyte, Inc

“I had registered for a seminar but unfortunately I was not able to attend. The company was very understanding and extremely helpful. I plan on attending a future event soon.”

- Director of Regulatory Affairs, Nickell Physician & Pharmacy Services



Registration Form

Registration Information:

- ✓ **Register Online.** Use your American Express, Visa or MasterCard.
- ✓ Get your group to attend the seminar at a discounted price call +1-888-717-2436.
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- ✓ Please fill this form with attendee details and payment details and fax it to 650-963-2556

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Written cancellations through fax or email (from the person who has registered for this conference) received at least 10 calendar days prior to the start date of the event will receive a refund — less a \$200 administration fee. No cancellations will be accepted — nor refunds issued — within 10 calendar days from the start date of the event. On request by email or fax (before the seminar) a credit for the amount paid minus administration fees (\$200) will be transferred to any future ComplianceOnline event and a credit note will be issued. Substitutions may be made at any time. No-shows will be charged the full amount. We discourage onsite registrations, however if you wish to register onsite payment to happen through credit card immediately or check to be submitted onsite. Conference material will be given on the spot if it is available after distributing to other attendees. In case it is not available we will send the material after the conference is over. In the event ComplianceOnline cancels the seminar, ComplianceOnline is not responsible for any airfare, hotel, other costs or losses incurred by registrants. Some topics and speakers may be subject to change without notice.

Seminar Topic: QUALITY CONTROL LABORATORY COMPLIANCE - cGMPs AND GLPS

Date & Location:

Attendee Details:

Register for 3 and 4th person gets a free pass.

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Attendee 2			
Attendee 3			
Attendee 4			

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