

Developing your skills
and improving the quality of

Nursing Appraisal

Supporting Revalidation and the NMC Code of Practice

Thursday 7 July 2016 ICO Conference Centre London

10% Card payments discount**
15% Group booking discount**

Topics Include:

- Nursing Appraisal and Revalidation Update
- Nursing Appraisal: demonstrating compliance with the NMC code
- EXTENDED SESSION: Developing nursing appraisal systems and processes
- Improving your appraisal skills
- Confirming revalidation: the role of the appraiser
- Managing performance concerns and supporting the nurse in difficulty
- Nursing revalidation, specialist nursing practice and advanced nursing roles



Chair & Speakers Include:

Dr Richard Hatchett

*Independent Healthcare Educator
& Former Head of Education and
Training Dept, NMC*

Carolyn Middleton

*Project Manager
Aneurin Bevan University Health Board*

Supporting Organisations



Developing your skills
and improving the quality of

Nursing Appraisal

Supporting Revalidation and the NMC Code of Practice

Thursday 7 July 2016 ICO Conference Centre London

"This CPD accredited conference focuses on developing your skills as a nurse appraiser, and improving the quality of nursing appraisal in your service in line with revalidation requirements. The revalidation process is designed so that it can be undertaken as part of a regular appraisal. ... We strongly recommend that, where possible, your confirmation discussion forms part of an annual appraisal"

Nursing and Midwifery Council 2016

"If you are providing confirmation as part of an annual appraisal, you might find it helpful to have a revalidation discussion with the nurse or midwife at each annual appraisal."

Nursing and Midwifery Council 2016

Through national updates, practical case studies from revalidation pilot sites and extended interactive sessions the conference will take you through the key elements of nursing appraisal, developing your skills as a nursing appraiser, and improving the quality and quality assurance of nursing appraisal within your service. The conference will also look at essential elements of revalidation as part of the appraisal discussion such as your role as a confirmer, integrating confirmation into the appraisal process, appraisal of nurses with specialist skills and managing poor performance and nurses in difficulty.

Follow the conference on Twitter #nursingappraisal

Chair

Dr Richard Hatchett *Independent Healthcare Education Consultant, & Former Head of Department for Education & Training, Nursing and Midwifery Council*

09.20 Pre Conference Nursing Appraisal Systems Supplier Showcase Presentations

10.10 Chair's Opening Address: Nursing Appraisal and Revalidation Update

Dr Richard Hatchett

*Independent Healthcare Education Consultant
& Former Head of Department for Education & Training
Nursing and Midwifery Council*

- Revalidation: national update
- quality assurance of nursing appraisal
- nursing revalidation, specialist nursing practice and advanced roles
- supporting confirmers and appraisers in their role

10.50 Nursing Appraisal: Demonstrating compliance with the revised NMC code in practice: Revalidation Pilot Site Update

Carolyn Middleton

*Project Manager
Aneurin Bevan University Health Board
[Aneurin Bevan University Health Board was an NMC Revalidation Pilot Site](#)*

- demonstrating compliance with the code of conduct
- how can we check nurses and midwives continue to meet the NMC standards and the revised code in terms of conduct and competence?
- developing an appraisal system trust objectives, divisional objectives, ward objectives and linking the individual objectives and roles back into the overall aims
- our experience and developments as a revalidation pilot site

11.20 Question and answers, followed by coffee

11.50 EXTENDED SESSION: NURSING APPRAISAL

Ali Richards

*Director of Inspiration
Community Health Innovation*

This extended session will look at the Nursing Appraisal process from portfolio development and evidence review, to the meeting itself. The session will include tools for self assessment for appraisers, elements of appraisal that need to be included, and ensuring that your appraisal process meets the revalidation criteria. Essential elements of the appraisal discussion will also be demonstrated.

13.00 Question and answers, followed by lunch

14.00 EXTENDED SESSION: Improving your appraisal skills: Role Play

Becky Simpson and David Schaal

Playout

Playout are a dynamic drama based communications and presentations training company. They will be performing pieces of theatre and running an interactive workshop to promote discussion about the art of appraisal. This masterclass will involve delegates through analysis, role play and forum theatre and will consider what to avoid when performing an appraisal

14.45 Confirming Revalidation: Revalidation and annual appraisal, the role of confirmation and the reflective discussion

Andrea Boland

*Head of Professional Development
Central Manchester University Hospitals NHS Foundation Trust
Central Manchester University Hospitals NHS Foundation Trust is an
NMC Revalidation Pilot Site*

- NMC's guidance on confirmation, reflective discussion & appraisal
- developing the process for confirming revalidation: embedding the confirmation discussion into appraisal
- can the confirmation and reflective discussion be linked to annual appraisal?
- should there be a performance element of nursing appraisal?
- ensuring all nurses are engaged in effective appraisal aligned with revalidation
- top tips for delivering revalidation & annual appraisal
- looking forward to revalidation: developing as a pilot site

15.15 My experience as a pilot site revalidation appraiser and confirmer

Pilot Site Confirmer

- the confirmer role
- my experiences: case studies and challenges

15.35 Question and answers, followed by tea and exhibition

16.00 Nursing Appraisal, Specialist Nursing Practice and Advanced Roles Demonstrating continued competence and appraisal of specialist skills

Helen Young

*Executive Director of Nursing and Midwifery
Birmingham Women's NHS Foundation Trust*

- how can we appraise and revalidate nurses with specialist and advanced skill sets
- advice for the appraisal and revalidation of nurses running nurse led services
- demonstrating continued competence in nurse prescribing and specialist areas of practice such as nurse led diagnosis and assessment

16.30 Managing performance concerns and supporting nurses in difficulty

Speaker to be announced

- overview of principles of best practice
- handling concerns about performance of nurses
- creating a culture and environment which supports effective nursing
- new issues: the NMC Code and Social Media
- supporting nurses through the revalidation process and understanding what to do when concerns arise within the revalidation process

17.00 Question and answers, followed by close

Nursing Appraisal Supporting Revalidation and the NMC Code

Thursday 7 July 2016 ICO Conference Centre London

10% Card payments discount**
15% Group booking discount**

> How to book

Book with credit card and receive a 10% discount*

www.healthcareconferencesuk.co.uk

Fax the booking form to
0208 181 6491

Post this form to Healthcare Conferences UK,
8 Wilson Drive, Ottershaw KT16 0NT

> Your Details (please complete a new form for each delegate. Photocopies are acceptable)

Dr Mr Mrs Ms (Please Circle)

First Name

Surname

Job Title

Department

Organisation

Address

Postcode

Telephone

Fax

Email

Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box, ☐
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

This form must be signed by the delegate or an authorised person before we can accept the booking

(By signing this form you are accepting the terms and conditions below)

Name

Signature

Date

> Payment

☐ **By Cheque** A cheque for is enclosed

Please make Cheques Payable to: Healthcare Conferences UK Ltd

☐ **By Invoice** Please send an invoice to

Name

Organisation

Address

Postcode

PURCHASE ORDER NUMBER
(If Applicable)

Please note if you are requesting an invoice many NHS organisations now require a Purchase Order Number to be provided. If you do not provide this number this may slow down the processing of this delegate place.

☐ **By B A C S**

For Payments in £: Sort Code 40-46-22 Account No. 21553690

■ Please send your BACS remittance form as confirmation of payment

■ Your BACS Reference

☐ **By credit card** Please debit my Visa/Mastercard/Switch

Cardholder's Name

Card No.

Valid From

Expiry Date

Issue No. (switch only)

You will be contacted during the processing of your booking for your card security code (this is the last three digits of the number printed on the back of your card)

Signature

Card billing address

Promotional Code

Conference Documentation

☐ I cannot attend the conference but would like to receive a PDF containing the conference handbook material, which includes speaker slides, at £49 each.

The PDF will be sent out after the conference, please fill in the 'Your Details' section above for delivery, and the 'Payment' section.

For more information contact Healthcare Conferences UK on **01932 429933** or email **jayne@hc-uk.org.uk**

Venue

ICO Conference Centre, 22 Berners Street, London, W1T 3DD. A map of the venue will be sent with confirmation of your booking.
(The ICO stands for International Coffee Organisation)

Date Thursday 7 July 2016

Conference Fee

- ☐ £365 + VAT (£438.00) for NHS, Social care, private healthcare organisations and universities.
☐ £300 + VAT (£360.00) for voluntary sector / charities.
☐ £495 + VAT (£594.00) for commercial organisations.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

*Card Discount

10% discount when you book with credit card. This offer is exclusive to card bookings and cannot be used in conjunction with any other Healthcare Conferences UK offer.

**Group Rates

A discount of 15% is available to all but the first delegate from the same organisation, booked at the same time, for the same conference.

Terms & Conditions

A refund, less a 20% administration fee, will be made if cancellations are received, in writing, at least 4 weeks before the conference. We regret that any cancellation after this cannot be refunded, and that refunds for failure to attend the conference cannot be made, but substitute delegates are welcome at any time.

Accommodation

On confirmation of your booking you will receive details of accommodation.

Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

Exhibition

If you are interested in exhibiting at this event, please contact Carolyn Goodbody on 01932 429933, or email Carolyn@hc-uk.org.uk

Credits

CPD Certified. Recognised by the Good Governance Institute . Conference Producer is a member of the British Association for Professional Conference Organisers.

The information provided will be held on the Healthcare Conferences UK' database and may be used to update you with details of other events that we organise. If you DO NOT wish to receive this information, please tick this box ☐

We occasionally release your details to companies sponsoring or exhibiting at our events. If you DO NOT wish to receive information from these companies, please tick this box ☐

Healthcare Conferences UK reserve the right to make changes to speakers and programmes without prior notice.
©Healthcare Conferences UK Ltd 2015

