



ICAP2014

UAE International Conference & Exhibition on Anaesthesia & Pain Medicine

16 - 17 October 2014 | Dubai, United Arab Emirates

Please complete the registration form and fax/email to MCI Dubai
Fax No: + 971 (0) 4 311 6301 | Email icapuae@mci-group.com | You can also register online at www.icap-uae.org

Registration Form

Personal Details

Title: Prof. ☐ Dr. ☐ Mr. ☐ Mrs. ☐ Miss ☐ Ms. ☐

First name(s): _____ Last name(s): _____

Company: _____ Nationality: _____

Address: _____

City: _____ State: _____ Country: _____ Postal / Zip Code: _____

Phone : _____ Mobile: _____ Fax: _____

Email: _____

Conference Registration Only

	Category	Registration Fee Until 15 September, 2014	On-site Registration Fee 16-17 October, 2014
☐	Physicians	USD 500	USD 600
☐	Students/Nurses/Anaesthesia Technicians & Trainee Anaesthetists	USD 300	USD 350

Workshop Registration Only

	Category	Registration Fee Until 15 September, 2014	On-site Registration Fee 16-17 October, 2014
☐	Physicians/Students/Nurses/Anaesthesia Technicians/Trainee Anaesthetists	USD 400	USD 400

Conference & Workshop Registration

	Category	Registration Fee Until 15 September, 2014	On-site Registration Fee 16-17 October, 2014
☐	Physicians	USD 630	USD 700
☐	Students/Nurses/Anaesthesia Technicians/Trainee Anaesthetists	USD 420	USD 455

Registration fees include: Access to all official scientific sessions unless specified otherwise, CME Certificate, access to the Opening Ceremony, delegate bags and conference material, access to the exhibition, coffee breaks and refreshments.

- The registration fee for participants includes:
 - Attendance to conference sessions
 - Entrance to the exhibition
 - All conference documents and CME certificate
 - Coffee breaks & lunches
- *For administrative purposes, a copy of your certificate is required as a proof in order to avail of the registration fee for Residents / Nurses / Medical Students

Total Registration Fees	_____ USD
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Airport Transfers

	Transfer	Date of arrival / departure	Flight no.	Flight time	Price per person	No. of persons	Sub Total (USD)
☐	DXB Airport to Hotel				USD 65		
☐	Hotel to DXB Airport				USD 65		

Total Airport Transfers _____ **USD**

Hotel Reservation

Hotel	Room type	Single Room per night	Double Room per night	Check-In date (dd/mm)	Check-Out date (dd/mm)	No. of Nights	Sub Total (USD)
Dusit Thani Dubai	Standard Room	USD 310	USD 332				

- For your convenience, all hotel rates include full buffet breakfast at The Californian Restaurant, 10% Municipality Fee, 10% Service Charge, and AED 20 Tourism Fee per night.
- Hotel Check in: 14.00 hrs. ; Check out: 12.00 hrs. In case of early check in, we would kindly request you to pre-book your room to one night prior.
- To guarantee a hotel reservation, a compulsory deposit covering your entire stay must be paid by bank transfer or credit card. Bookings will be subject to availability only at the time of reservation. If payment does not reach us 30 days from registration, reservation will be automatically cancelled.
- Please note that the deadline for guaranteed room reservations is **4th September 2014**. Requests for room reservations after this deadline can only be handled upon availability and with credit card guarantee.

Total Hotel Accommodation _____ **USD**

VISA Service

Service	Day	Date	Price per person	No. of persons	Sub Total (USD)
VISA Service*			USD 150		

*Upon submission of the complete registration form and payment, the organizer will send a confirmation for the registration and a visa application form. Visa issuance is subject to approval by Dubai Immigration. To avail of the Visa Service, the hotel booking through MCI Dubai is mandatory. Your visa application must be made by **16th September 2014**.

Total Visa Services _____ **USD**

Terms & Conditions

- Registrations are confirmed only upon receipt of payment.
- Registration fee applies as per the date of payment.
- If the payment is made within 10 days of the event date, a proof of payment or a credit card/letter of guarantee will be required.
- Should your payment not be received 10 days prior to the event date, the Event Organizer reserves the right to cancel your pre-registration.
- If you cannot attend the event, we are happy to accept a substitute delegate until 16th September 2014. After this date, name changes can only be coordinated onsite with a fee of USD 20.00 or AED 75.00 per name changed.

Cancellation & Refunds

- 100% refund-cancellation 30 days before the event date, with a deduction in the administrative fee of AED 100.00 or USD 365.00.
- No refund-100% cancellation fee will be charged for any cancellations within 30 days to the event date.

Sub - Totals

Sub Total Registration	USD
Sub Total Airport Transfers	USD
Sub Total Visa Service	USD
GRAND TOTAL	USD

Bank Transfer

Beneficiary	MCI Middle East LLC
Account Number (USD)	1021233252602
IBAN (USD)	AE280260001021233252602
Bank	Emirates NBD
Address	P.O. Box 11954, Al Suk Branch, Dubai, U.A.E.
Swift Code	EBILAEAD
Phone	+ 971 4 35 33 545

* Please indicate your name, your reference number and "ICAP 2014" against the remittance form, to enable our bank to accurately locate your payment.

Credit Card Payment Authorization

Only Visa and MasterCard are accepted.

I hereby authorize MCI Dubai to debit my credit card as follows

Visa ☐ MasterCard ☐ Credit card number: Expiry Date:

Credit Validation Code (3 digits on reverse of your credit card): Grand Total USD :

Credit Card Holder's Name (please print): _____

Signature: _____ Date: _____

Please fax or email a copy of both sides of the credit card, including your passport copy to: MCI Dubai, P.O. Box 124752, Dubai.

Fax: +971 4 311 63 01. Email: icapuae@mci-group.com

Payment is settled in the local currency (AED) according to the exchange rate of the day when the above credit card is debited by MCI Dubai.

Contact Details

MCI Dubai (Conference Secretariat)

Address: P.O. Box 124752

Dubai, United Arab Emirates

Phone: + 971 (0)4 311 6300, Fax: + 971 (0)4 311 6301

Email: icapuae@mci-group.com, Website: www.icap-uae.org