

A Practical Guide to Successful Consultant Job Planning

Delivering the benefits in practice

Wednesday 26 November 2014 ICO Conference Centre, London

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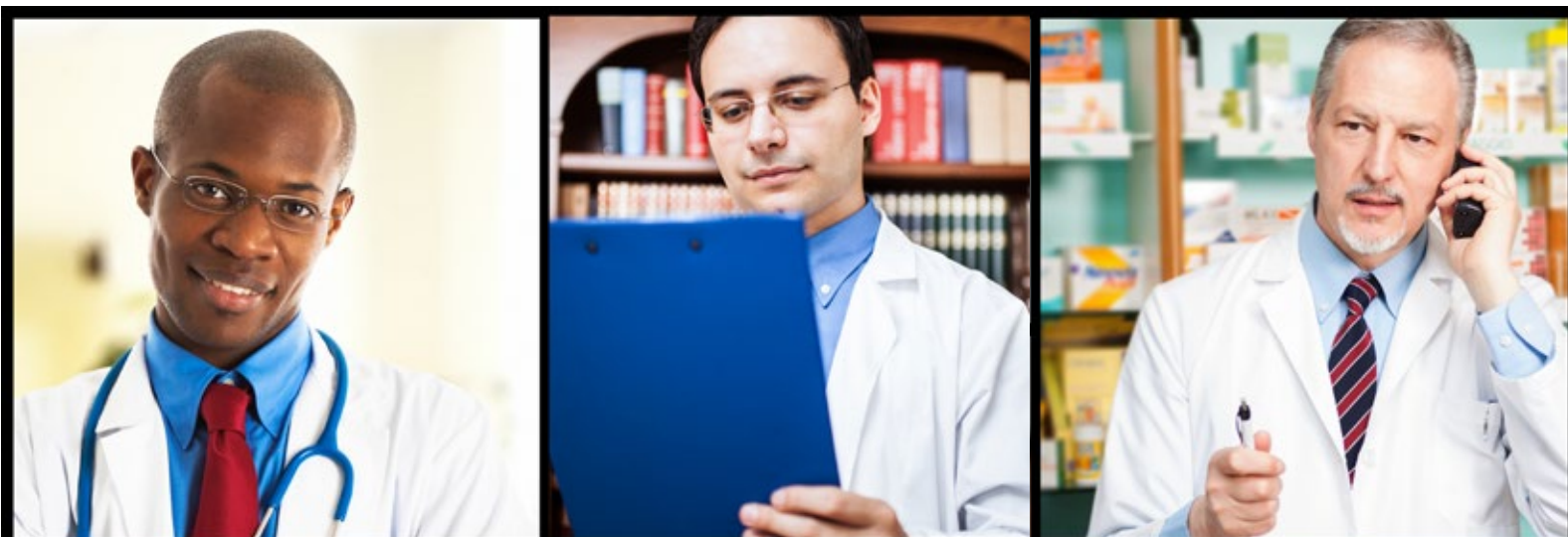
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This one day conference is a practical guide to successful consultant job planning. The conference opens with a presentation on delivering successful job planning in practice, lessons, challenges, objectives and solutions and promoting supporting professional activities (SPAs).

“The BMA strongly supports effective job planning as an appropriate tool to improve organisational performance and ensure that consultants are given appropriate resources to do their jobs effectively.” *Dr David Scott, Consultant Paediatrician & Clinical Lead for Children and Young People’s Services, East Sussex Hospital NHS Trust*

Through a series of presentations this one day conference will provide delegates with the opportunity to hear from a variety of healthcare professionals on topics including; pay progression, improving team performance and the role of the job plan in achieving personal development goals, individual and service objectives. Making the link between job planning, revalidation and appraisal, and also changing job plans in light of the national drive towards NHS services 7 days a week will also be covered.

“Participation in job planning is an agreed requirement and fundamental aspect ... It is also an opportunity, for doctors and employers. A good job plan should clarify your and your employer’s expectations and achieve clarity on the use of time and resources to meet individual and service objectives.” www.bma.org.uk



10.00 Chairman's Introduction

Dr Ian Starke *Medical Director for Revalidation* The Royal College of Physicians London

10.10 Job Planning driving improvement: ensuring success for consultants, the service and for improved patient care

Representative

BMA Committee of Medical Managers

- delivering successful job planning in practice: an update
- an update on the consultant contract negotiations and the drive towards a 7 day NHS
- successful job planning for consultants, the service and patient care: tensions and solutions
- promoting supporting professional activities (SPAs)
- job planning for new consultants

10.40 From year to year – delivering annualised job plans and job plan reviews

Prof Stephen Powis

Medical Director

Royal Free London NHS Foundation Trust

- job planning from year to year: developing annualisation
- developing and implementing job plan reviews
- agreeing the support needed to fulfil job plans
- from year to year: moving forward
- challenges and successes

11.10 *Question and answers, followed by coffee and exhibition*

11.50 Practical Experiences of Job Planning: A Clinical Directors Perspective

Mr Hassan Shehata

Clinical Director of Women and Childrens Services

Epsom & St Helier NHS Foundation Trust

- job planning examples: practical examples and a Clinical Directors perspective
- changing job plans in light of service needs and outcomes/safety concerns
- job planning challenges and solutions

12.20 Changing job plans and the consultant contract to deliver a 7 day service

David Evans

Medical Director Northumbria NHSFT. Assessor National Clinical Assessment Service. Member Assessor Training Team National Clinical Assessment Service

Northumbria NHS Foundation Trust

- changing consultant job plans: where to start
- how we have approached persuading medical teams to participate in 7 day working including reviewing consultant job plans, rotas and contracts
- dealing with the reluctant participant and difficult situations in job planning

12.50 *Question and answers, followed by lunch and exhibition*

14.00 EXTENDED SESSION: Negotiating the Job Planning Contract: Role Play

Becky Simpson & David Schaal

Playout Ltd

15.00 Job Planning, Appraisal and Revalidation

Dr Ian Starke

Medical Director for Revalidation

The Royal College of Physicians London

- revalidation and strengthened appraisal: what it means for job planning
- the role of the job plan in achieving personal development goals, individual and service objectives
- current challenges and developments

15.30 *Question and answers, followed by coffee and exhibition*

16.00 EXTENDED SESSION: Difficult issues Renegotiating the job plan including rigid contracts, and difficult doctors

Dr David Scott

Consultant Paediatrician

East Sussex Healthcare NHS Trust

Assessment Advisor NCAS & GMC Associate, &

former Chairman BMA Medical Managers Committee

- difficult issues in job planning
- job planning negotiations
- managing rigid contracts and rigid doctors
- case studies, examples and tips for success

17.00 *Question and answers, followed by close*

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Surname

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Department

Organisation

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Email

Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box, ☐
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

This form must be signed by the delegate or an authorised person before we can accept the booking

(By signing this form you are accepting the terms and conditions below)

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The PDF will be emailed out after the conference, please fill in the 'Your Details' section above, ensuring your email address is clear and the 'Payment' section..

ASGBI Members

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ASGBI Membership number

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Venue

ICO Conference Centre, 22 Berners Street, London, W1T 3DD. A map of the venue will be sent with confirmation of your booking.

Date

Wednesday 26 November 2014

Conference Fee

- ☐ £365 + VAT (£438.00) for NHS, Social care, private healthcare organisations and universities.
- ☐ £300 + VAT (£360.00) for voluntary sector / charities.
- ☐ £495 + VAT (£594.00) for commercial organisations.
- ☐ £300 + VAT (£360.00) for ASGBI members.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

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Confirmation of Booking

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Exhibition

If you are interested in exhibiting at this event, please contact Carolyn on 01932 429933, or email Carolyn@hc-uk.org.uk

Credits

CPD Certified. This conference is recognised by the Good Governance Institute.

For more information contact Healthcare Conferences UK on **01932 429933** or email **jayne@hc-uk.org.uk**

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