

**Royal College of Psychiatrists
Section of Perinatal Psychiatry
Annual Scientific Meeting**



20 November 2014, Royal College of Psychiatrists, London

Please follow these instructions carefully. If your abstract is sent in an incorrect format it will be returned to you for re-formatting.

INSTRUCTIONS ON HOW TO PREPARE ABSTRACTS:

1. Abstracts should be typed single spaced, font size (**10**), **Verdana** in Word format using standard text, or text-only format. Apple Mac documents cannot be accepted.
2. The title should be in **bold**, followed by the full name(s) of the author and all co-authors, including titles (e.g. Dr not Dr. and their affiliations e.g.
Assessment of depression in Emergency Unit of DGH
Dr Andrew Brown and Dr Beverley Jones, Riverview Mental Health NHS Trust, Southington; Ms Wendy Smith, The Nightingale Clinic, Staunton – If all authors are of the same affiliation please write the name only once. Do not include the full address of affiliation.
3. Hand-written abstracts **will not** be accepted.
4. The title must contain no abbreviations.
5. The title or author name (s) **must not** be written in CAPS
6. The abstract must be no longer than **300 words**.
7. The abstract should present in order:
 - the aims
 - methods
 - results
 - comments/ conclusions.**If no information is given in the abstract about the results of the study, the authors must include a covering letter of explanation with their submission.**
8. Abstracts must be aligned only to the left
9. Do not include any page borders or illustrations/graphics
10. Bibliographic references, tables and appendices **must not** be included in the abstract.

PLEASE NOTE

If accepted, your abstract will be included in the proceedings booklet for the meeting.

HOW TO SEND ABSTRACTS:

Abstracts should be sent via e-mail to csimms@rcpsych.ac.uk with a subject reference of '**Author's Surname – Peri 2014**'. The following information should be included in the covering message only:

- Name of main presenting author
- Membership number (if applicable) or date of birth
- Postal address
- Email
- Daytime telephone number
- Fax
- Name of main author's work organisation
- General subject of presentation
- Whether you would like to be considered for the Daksha Emson Prize

**DEADLINE: 31 AUGUST 2014 midnight
LATE SUBMISSIONS WILL NOT BE CONSIDERED**

The conference fee will apply to submitted poster presenters

Instructions for poster presentations:

If your abstract is accepted for poster presentation at the conference, the size of the poster board that you will be allocated is 2 metres high x 1 metre wide. The top line(s) should give the title of your abstract with lettering not less than 2.5cm high. The next line(s) should indicate the author(s) and their affiliations. Continue with the introduction, methods, results and discussion as appropriate. The poster should end with conclusions. You are advised to bring your own adhesive Velcro or pins for mounting the presentation on the board. Hand-outs, citations and contact details for distribution to interested delegates are always appreciated.

Please note that we are unable to return posters to presenters if they are left behind at the end of the conference.

Contact: The Royal College of Psychiatrists, Conference Office

Email: csimms@rcpsych.ac.uk Tel: +44 (0) 20 3701 2604

